

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**April 2, 2007**  
**OTHERS PRESENT**

Johnny Myrl Lunsford, Chairman  
Jimmy B. Clayton, Vice-Chairman  
Kyle W. Puryear  
Larry H. Bowes  
Larry E. Yarborough, Jr.

Steve Carpenter, County Manager  
C. Ronald Aycock, County Attorney  
Faye T. Fuller, Clerk to the Board

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The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, April 2, 2007 at 7:00 p.m. in the Commissioners' Room of the Person County Office Building.

Chairman Lunsford called the meeting to order. Commissioner Clayton led in prayer and Commissioner Bowes led the Pledge of Allegiance.

**PUBLIC HEARING:**

**Consideration of Renaming Branscome Road to Farm Road**

A **motion** was made by Commissioner Bowes, **seconded** by Commissioner Puryear and **carried** to open the duly advertised Public Hearing to consider the renaming of Branscome Road to Farm Road.

Chairman Lunsford declared the Public Hearing open and asked for comments in favor of the road renaming.

**James Posig:** Spoke in favor of renaming. Stated the petition meets all requirements as far back as 2003 – Majority of people want road renamed Farm Road.

No one spoke in opposition.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Bowes and **carried** to close the Public Hearing.

A motion was made by Commissioner Bowes, and seconded by Commissioner Yarborough that the Board of Commissioners, not the citizens, assign a name to the road. He explained that, in his opinion, this would end the feuding between the property owners. The Board also would assure the name assigned would not be in conflict with any previously assigned names.

Commissioner Puryear felt there was no need for the Board to assign a name to the road since there was no opposition to the proposed name of Farm Road.

The **motion carried** by a 3/2 vote with Commissioners Puryear and Yarborough casting the dissenting votes.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

There were no adjustment to the agenda, therefore a **motion** to adopt the agenda was made by Commissioner Yarborough, **seconded** by Commissioner Clayton and **carried**.

**INFORMAL COMMENTS:**

**Sheriff Dewey Jones** informed the Board of a grant proposal for bullet-proof vests. He said the grant is a matching 50/50 grant from the N. C. Department of Justice. He explained he only received notification of the grant late last week. He told the Board the current vests are out of date. Under the grant, he would propose to purchase twenty-six (26) vests at \$565 each for a total of \$15,860. The county's portion would be \$7,930 and he would propose using \$4,000 from his current budget and the remainder from the FY 07-08 budget. This number of vest would equip all of his front-line personnel. Sheriff Jones requested permission to apply for the grant.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear and **carried** to approve the request by Sheriff Jones to apply for a grant from the N. C. Department of Justice for bullet-proof vests.

**Betty Blalock** – Concerned about publicized statements regarding a proposed increase in tonnage in the landfill - Solid Waste Advisory Committee was charged with bringing a recommendation back to Board as to what to do with Person County's garbage in 2017 – Fails to see how taking garbage from Durham will be beneficial. Solid Waste Committee has not been given a new charge – only charged to see what to with Person County's garbage.

**Patrick Riley** - bringing to Board's attention that zoning laws are purported to be in best interest of surface waters and watersheds. Zoning requirements call for asphalt in former gravel lots – asphalt is against mandate to protect surface water. Gravel will delay runoff of heavy rains- reduce peak flooding downstream. Challenged that asphalt is against original mandate of zoning.

**APPROVAL OF MINUTES:**

A **motion** was made by Commissioner Yarborough, **seconded** by Commissioner Clayton, and **carried** to approve the minutes of February 13, 19, March 12, 19, 2007.

**ADMINISTRATIVE REPORTS:**

The Fire Marshal's report was received and accepted by the Board upon **motion** of Commissioner Bowes and **second** by Commissioner Puryear.

**CONSIDERATION OF APPROVAL OF AMENDED ROAD NAMING ORDINANCE:**

The Amended Road Naming Ordinance was presented for Board approval. County Attorney Aycock incorporated written notice to property owners on a road on which there are ten

or fewer property owners owning property adjacent to the road proposed to be named or renamed. This amendment is shown in Section 302(A)(3)-Street Naming Procedures.

A **motion** was made by Commissioner Yarborough, **seconded** by Chairman Lunsford and **carried** to approve the Amended Road Naming Ordinance.

**ROAD NAMING ORDINANCE  
FOR THE  
COUNTY OF PERSON, NORTH CAROLINA**

**Article I. Title, Authority, Purpose, and Jurisdiction**

**SECTION 101 Title**

This Ordinance shall be known and may be cited as the road Naming Ordinance for the County of Person, North Carolina.

**SECTION 102 Purpose**

The purpose of this ordinance is to provide a uniform system of road naming and re-naming along both public and private streets and roadways in order to facilitate provision of adequate public safety and emergency response services. This Ordinance is further designed to eliminate duplicate or phonetically similar street names, and to provide for the uniform marking of streets and roadways. It is further designed to establish an official map and listing of all streets and roadways in Person County, and to establish the procedures by which a street or roadway may be named or by which an existing name may be changed.

**SECTION 103 Authority**

This Ordinance is adopted under the authority and provisions of the General Statutes of North Carolina, Chapter 153A-121, 240 and local modification thereto.

**SECTION 104 Jurisdiction**

This Ordinance, the regulations, and the procedures contained herein shall apply to and govern each and every public or private roadway within the County of Person outside of the jurisdiction of any incorporated municipality.

**Article II. Definition of Terms**

For the purposes of this Ordinance, certain terms of words used herein shall be defined as follows:

Board of Commissioners – Person County Board of Commissioners.

Building – Any structure having a roof supported by columns or by walls, and intended for shelter, housing or enclosure of persons, animals, chattels or equipment. For the purposes of this Ordinance, the term “building” may also include other manmade structures.

Business Address – A house number.

Developer – A person, firm or corporation submitting an application for development for a subdivision, planned unit development, industrial park or mobile home park and upon whom final responsibility for ensuring compliance with the terms and conditions of this Ordinance rests.

Driveway – A private way, beginning at the property line of a lot abutting a public road, private road, easement or private right-of-way, giving access from that public road, recorded easement, recorded private road or private right-of-way, and leading to a building, use of structure on that lot.

Dwelling, Single-Family –A building arranged or designed to be occupied by one (1) family.

House Number – Number assigned to any house, residence, dwelling, business, warehouse, or other structure or property in a sequential manner.

Mailing Address – Assigned or used by the U.S. Postal Service for the purpose of delivery of the U.S. Mail. Mailing Address may or may not be identical to property address.

Mobile Home – A portable manufactured housing unit designed for transportation on its own chassis and placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width. As used in this Ordinance, mobile home also means a double-wide mobile home which is two or more portable manufactured housing units designed for transportation on their own chassis, which connect on site for placement on a temporary or semi-permanent foundation having a measurement of 32 feet or more in length and 8 feet or more in width.

Mobile Home Space – Any parcel of ground within a mobile home park designed for the exclusive use of one mobile home.

Mobile Home Park – Shall be the land leased or rented, being used or proposed to be used by mobile homes occupied for dwelling or sleeping purposes.

Official Name – The name of any roadway in the unincorporated area of Person County as approved by the Person County Planning and Zoning Department.

Planning Department – Person County Planning and Zoning Department.

Private Mobile Home Park Road – Any street, roadway or driveway which serves two or more mobile homes for residential purposes, and which has not been dedicated to the public use.

Public Road – A street located on public right-of-way and which meets the total improvement requirements for a public street as set forth by the North Carolina Department of Transportation in its publication “Subdivision Roads – Minimum Construction Standards”.

Private Road – A street not maintained by the North Carolina Department of Transportation which is not intended to become a public street but which shall be used for access to a particular site, group development or business.

Property Address – The house number and roadway name shall serve as the property address.

Roadway – Any road, street, drive, lane, cartway, tramway, easement, right-of-way, access area, thoroughfare, highway, boulevard, or any other corridor used for or having the potential use as a means of conveyance by a motor vehicle.

State Road Number – A number assigned by the North Carolina Department of Transportation; also known as the SR number for secondary state maintained roads.

Street Name – The official name of any roadway, designated by the Board of Commissioners or, in the case of public roads, by the North Carolina Department of Transportation.

Suffix – The following list shall be used after a road name: avenue, boulevard, circle, court, crossing, drive, estate, extension, gardens, heights, highway, landing, lane, park, place, plaza, point, ridge, road, roadway, square, street, terrace, trace, trail, village or way.

Travel Trailer – A vehicular portable structure less than 32 feet in length primarily designed as a temporary dwelling for travel, recreation or vacation uses.

Travel Trailer Park – A parcel of land designed and equipped to accommodate travel trailers.

### **Article III. Street Names**

#### **SECTION 301**

**A.** The Person County Planning and Zoning Department shall maintain a listing of all official street names in Person County as well as maintain an official County map exhibiting the approved names and location of all roads in Person County, issue new house numbers and shall serve as a clearinghouse for all information regarding the names and location of roadways in Person County.

**B.** Any amendments to such list shall be made only by the Person County Board of Commissioners unless additions to such lists are made through the procedure for approval of new subdivisions, planned unit development, mobile home parks or through other land development regulations.

**C.** All public roadways in the unincorporated areas of Person County shall be identified by a sign showing the official name and state road number. These road signs shall be placed at all intersections and shall identify intersecting streets and shall be installed by Person County according to Department of Transportation guidelines.

**D.** All private roadways in the unincorporated areas of Person County as defined in Section 302, paragraph C, shall be identified by a sign showing the official name. These road signs shall be placed at all intersections and shall identify intersecting streets and shall be installed by Person County according to Department of Transportation guidelines.

### **SECTION 302 Street Naming Procedures**

**A.** Under the authority and provisions of the General Statutes of North Carolina, Chapter 153A-240 and the provisions of this ordinance, Person County may name or re-name any public or private road within the county and not within a city, and may assign or reassign street numbers for use of such a road. A county shall not re-name a road until it has held a public hearing on the matter except as provided in Section 306. At least 10 days before the day of the hearing, the Board of Commissioners shall cause notice of the time, place and subject matter of the hearing to be prominently posted (A) at the county courthouse, (B) in at least two public places in the township or townships where the road is located, (C) in a manner determined by the Planning Department, on or near a pole to which is attached a sign indicating the present name of the road, and (D) and shall publish a notice of such hearing in at least one newspaper of general circulation published in the county. In name or re-naming a public road, a county may not:

1. Change the name, if any, given to the road by the North Carolina Board of Transportation without their concurrence.
2. Change the identification number assigned to the road by the Board of Transportation.
3. Give the road a name that is deceptively similar to the name of any other public road in the vicinity.

A county shall not name or re-name a road or assign or reassign street numbers on a road until it has held a public hearing on the matter except as provided in Section 306. At least 10 days before the day of the hearing, the Board of Commissioners shall cause notice of the time, place, and subject matter of the hearing to be prominently posted at the county courthouse, in at least two public places in the township or townships where the road is located, and shall publish a notice of such hearing in at least one newspaper of general circulation published in the county. In addition to the notices provided for herein, in those cases where there are ten or fewer property owners owning property adjacent to the road proposed to be named or re-named, the

Board of Commissioners shall cause written notice of the public hearing to be mailed to such property owners.

After naming or re-naming a public road, or assigning or reassigning street numbers on a public road, a county shall cause notice of its action to be given to the local postmaster with jurisdiction over the road, to the Board of Transportation, to any city within five miles of the road, and to the following agencies: Person County Sheriff's Department, Emergency Medical Services, Volunteer Fire Departments, and Person County Assessor's Office for annotation on county maps.

**B.** The Person County Planning and Zoning Department is authorized to assign names to both private and public roads outside the corporate limits of any municipality within the county which do not have names and to recommend to the County Commissioners appropriate re-naming of any road. However, at the second meeting in February of each year of the Person County Board of Commissioners, citizens may petition the Board of Commissioners to change the name of a road. This will require signatures of 80% of the property owners adjacent to the said road. If approved, they shall be responsible for all cost incurred.

**C.** A street name shall be assigned to any public or private road which provides access to three (3) or more residences, businesses, industries or combinations thereof, regardless of the length of such road.

### **SECTION 303 Street Name Duplications**

**A.** A county may not assign a road name that is deceptively similar to the name of any other public or private road in the County.

**B.** Street names should not closely approximate phonetically the name of any street within the County, irrespective of a differing suffix.

### **SECTION 304 Mobile Home Parks, Condominiums, Apartments, Planned Unit Developments, Public Housing Developments, and Travel Trailer Parks**

Where county records are incomplete, the owners of existing mobile home parks, condominiums, apartments, planned unit developments, public housing developments, and travel trailer parks shall, within thirty (30) days, upon request by the Planning and Zoning Department, submit a legible map of their development, the location, name and width of each roadway to the Planning and Zoning Department. Each lot or building within the development must also be identified.

### **SECTION 305 Prohibited Street Names**

The Person County Planning and Zoning Department may disapprove newly proposed street names which fall under the following categories:

- A. Street names which have numbers as part of the name.
- B. Street names which are difficult to pronounce.
- C. Street names which are over twenty (20) characters in total length, including spaces, but not including suffixes.
- D. Street names which are duplicated in neighborhoods across County lines which are in the same U.S. Postal District, Volunteer Fire Department District, or telephone exchange.
- E. Street names using surnames unless the name is well known and there is general acceptance of the name.
- F. Street names that are similar to the name of an existing subdivision unless the street lies within that same subdivision.

### **SECTION 306 Subdivisions with Proposed New Streets**

For all subdivisions which are developed in conformance with the Person County Planning Ordinance and Subdivision Regulations and in which new streets are proposed, the following items must be submitted to the Planning and Zoning Department for approval before any property can be subdivided and recorded:

- A. A scaled map of the overall tract illustrating street layout,
- B. The name proposed for each street identified on the map, and
- C. An alphabetical list of the proposed street names, together with an alternate name for each name proposed.

The Planning and Zoning Department will review the proposed street names for duplication and for overall compliance with the street naming and numbering policy.

The approved street names shall be included in the final plat submitted for recordation.

### **Article IV. Appeal**

Action taken by the Planning and Zoning Department or under guidelines set forth in this Ordinance may be appealed by the property owner(s). Such an appeal must be filed with the Planning and Zoning Department in writing within thirty (30) working days of written notification of required owner action. Further appeals may be made to the Person County Planning Board.



## **Article V. General Standards**

It shall be unlawful for any person(s) without the written consent of Person County to:

**A.** Name or designate the name of any public road, neighborhood public road, private subdivision street or private mobile home park road, in the unincorporated areas.

**B.** Erect any street sign on any public road, neighborhood public road, private subdivision street or private mobile home park road in the unincorporated areas of Person County, without the written approval of the Person County Planning and Zoning Department.

**C.** Erect any street sign on any roadway, public or private, in the unincorporated areas of Person County, which does not meet the current County sign specifications.

**D.** Remove, deface, damage, or obscure a street sign in the jurisdiction of this Ordinance.

**E.** Number or assign a number to any structure without the written approval of Person County.

**F.** Name a private street or road which duplicates or is substantially similar to the name of an existing street or road within the unincorporated areas of Person County.

## **Article VI. Penalty**

### **SECTION 601**

Any person violating the provisions of this Ordinance shall be guilty of a misdemeanor and shall be subject to a fine of not more than fifty dollars (\$50) or imprisonment of not more than thirty (30) days, as provided by North Carolina General Statutes 14-4C.

### **SECTION 602**

Any violation of this Ordinance may be subject to civil remedies as set forth in North Carolina General Statutes 153A-123.

## **Article VII. Amendment Procedure**

This Ordinance may be amended from time to time by the Person County Board of Commissioners.

## **Article VIII. Separability**

Should any section or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decisions shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

## **Article IX. Conflict**

Insofar as the provisions of this Ordinance are inconsistent with the provisions or any other law except a provision of state or federal law, the provisions of this Ordinance shall control.

## **Article X. Effective Date**

This ordinance shall be in full force and effective upon adoption by the Person County Board of Commissioners.

**Adopted** August 2, 1993 by the Person County Board of Commissioners, H.G. Stonbraker, Chairman and Faye T. Fuller, Clerk to the Board.

**Amended** June 2, 2003 by the Person County Board of Commissioners, Johnny Myrl Lunsford, Chairman and Faye T. Fuller, Clerk to the Board.

**Amended** April 2, 2007 by the Person County Board of Commissioners, Johnny Myrl Lunsford, Chairman and Faye T. Fuller, Clerk to the Board.

## **PRESENTATION OF RECOMMENDATIONS FROM ROXBORO/PERSON COUNTY ECONOMIC DEVELOPMENT STUDY GROUP:**

Randy King – President of RUDC, presented via PowerPoint the Summary of Activities and a Proposal for Improving Economic Development Results in Roxboro and Person County. The summary represented many hours of work by the Roxboro-Person County Economic Development Study Group. He said at the request of the Board of Commissioners, County Manager, RUDC agreed to coordinate a discussion on duplication of efforts and overlap of duties from multiple economic development organizations and to examine the feasibility and wisdom of a combined economic development group. The team worked to determine if a single economic development organization is warranted or if the existing structure is the most effective economic development engine. Also the group worked to ascertain if there is overlap and duplication among the current economic development groups and to improve economic development activities and tourism in Person County through the most effective means available.

Those involved in the discussions included Jean Overton, Chamber of Commerce Small Business Recruiter/Chamber EDC; Glen Newsome, Executive Director, Person County EDC; Larry Cole, Roxboro Area Merchants Association; Steve Carpenter, County Manager, Marcia O'Neil and Clyde Kelly, Chamber of Commerce; Randy King, Steve Joyner, RUDC; Randy Reynolds, Doris Carver, PCC Business Development Center; Margaret McMann, Person County Tourism Development Authority. Phil Baer was the Facilitator.

Members of the group learned more about each organization's role in economic development in Roxboro and Person County and that there are similarities in each organization's Mission Statements. Organizations serve some of the same clientele or customers and that there

is duplication of effort and there are common activities used to serve clientele and to reach each group's desired outcome.

The study group concluded that everyone is doing a fair job of serving clientele, but must do better and rise above competitors in order to be successful. The group also found that communication is taking place effectively amongst the entities and that there are gaps in the services which should be provided.

The study group recommended that advantage should be taken of the synergies that would develop by coordinating the activities of the Roxboro Area Chamber of Commerce, the Chamber Economic Development Center, the Economic Development Commissioner, RUDC, the Roxboro Area Merchants Association, the Business Development Center and the Tourism Development Authority; coordinate management of Economic Development activities where it makes sense and explore further the idea of co-locating economic development groups to establish a "one-stop-shop" signifying to potential clients that Person County has a progressive and cohesive organization presenting a unified voice for business, economic development and tourism; work together through cohesive marketing to serve all clientele seamlessly; maintain, retain, and attract volunteers to support overall mission; single organization should provide periodic performance reports to County Commissioners, City of Roxboro, the media, and the public.

## The Mission Summary

- At the request of the Person County Manager and the Person County Commissioners, Roxboro Uptown Development Corporation agreed to coordinate a discussion on duplication of efforts and overlap of duties from multiple economic development organizations and to examine the feasibility and wisdom of a combined economic development group.

## The Mission Summary

- At the request of the Person County Manager and the Person County Commissioners, Roxboro Uptown Development Corporation agreed to coordinate a discussion on duplication of efforts and overlap of duties from multiple economic development organizations and to examine the feasibility and wisdom of a combined economic development group.

## Our Specific Charge

- Based on our mission we worked as a team to develop our specific charge as follows:
  - Determine if a single economic development organization is warranted or if the existing structure is the most effective economic development engine.
  - Ascertain if there is overlap and duplication among current economic development groups in Person County.
  - Work together to improve economic development activities and tourism in Person County through the most effective means available.

## The Players

- Chamber of Commerce Small Business Recruiter/Chamber EDC – Jean Overton
- Person County EDC – Glen Newsome
- Roxboro Area Merchants Association – Larry Cole
- Person County Government – Steve Carpenter
- Roxboro Area Chamber of Commerce – Marcia O’Neil, Clyde Kelly
- Roxboro Uptown Development Corporation – Randy King, Steve Joyner
- Piedmont Community College Business Development Center – Randy Reynolds, Doris Carver
- Person County Tourism Development Authority – Margaret McMann
- Facilitator – Phil Baer

## Experience and Time Investment

- Members of the study group have a combined 50 years of experience in private business, 116 years of experience in management, and 402 years of experience in economic development activities.
- Approximately 872 man-hours were invested during the past 10 months by members of the team to complete the research and make this recommendation.

## The Process

- For each economic development entity we:
  - Identified the stated mission;
  - Identified primary tasks;
  - Identified job descriptions for paid employees;
  - Tabulated current expenses and budgets;
  - Identified current funding sources;
  - Noted goals and objectives and identified similarities and differences;
  - Discussed physical locations and identified any limitations or benefits relating to separate or combined spaces;
  - Visited and learned from another economic development organization that has a combined structure;
  - Carefully considered pros and cons for current structure versus a combined structure.

## Some General Findings

- Members learned more about each organization's role in economic development in Roxboro and Person County.
- There are similarities in each organization's Mission Statements. Each entity works to:
  - Attract, retain, and grow wealth;
  - Promote economic prosperity;
  - Improve the quality of life in Roxboro and Person County.

## More General Findings

- Organizations serve some of the same clientele or customers such as:
  - New commercial, industrial, large retail, and expansions of current businesses;
  - New small businesses (service and retail), plus expansion of current small businesses;
  - Tourists and travelers;
  - The general public and current residents;
  - Site location consultants;
  - Realtors and real estate developers;
  - Public officials and the media;
  - Entrepreneurs

## More General Findings

- There is duplication of effort and there are common activities used to serve clientele and to reach each group's desired outcome including:
  - Marketing and promotion;
  - Maintaining our product, which is the marketability of Roxboro and Person County (e.g. quality of life, small town atmosphere, rural setting, outdoor activities);
  - Answering inquiries;
  - Recruiting or growing new businesses;
  - Retaining and expanding current businesses;
  - Providing support to business and individuals;
  - Being a liaison between different organizations;
  - Workforce training.

## Study Conclusions

- Currently, we are doing a fair job of serving our clientele.
- We must rise above our competitors in order to be successful and we can do better.
- We are not communicating effectively amongst ourselves and we should develop a team approach for economic development.
- We must continue to protect potential clients' privacy and anonymity.
- There are areas that are not being served effectively or where there are gaps in the services we should be providing.

## Areas with Gaps in Service

Business and Service Professionals	Communicating Effectively with the Media	Housing Developers
Economic Development Trade Organizations	Inspiring Local Youth to Stay in Person County	Business Travelers, Business Groups and Meetings
Retirees, Volunteers, and Service Organizations	Commuters and Out of Town Workers	General Public (are they informed and supportive?)



## Recommendations

- Take advantage of synergies that would develop by coordinating the activities of the Roxboro Area Chamber of Commerce, the Chamber Economic Development Center, the Economic Development Commission, Roxboro Uptown Development Corporation, The Roxboro Area Merchants Association, the Business Development Center, and the Tourism Development Authority.

## Recommendations

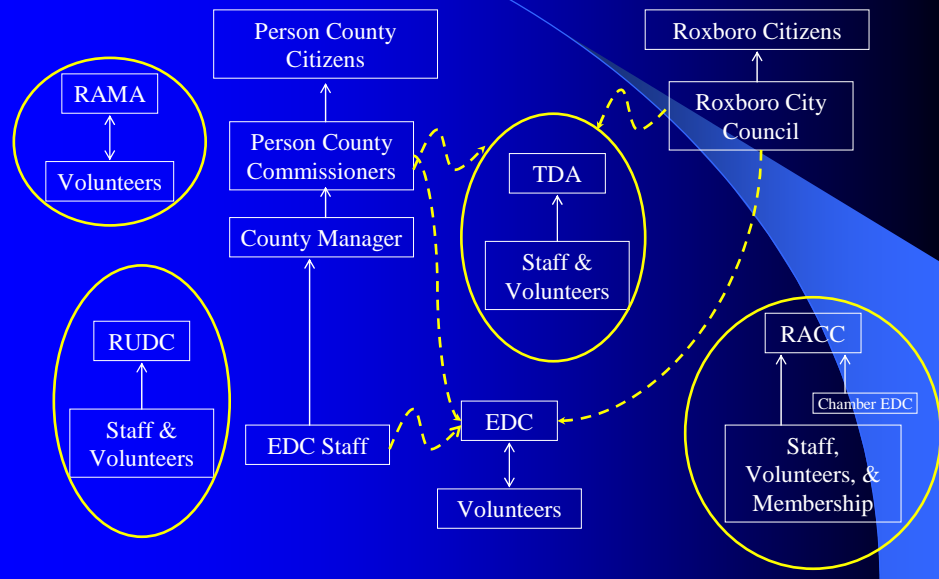
- Coordinate management of Economic Development activities where it makes sense.
- Explore further the idea of co-locating economic development groups to establish a “one stop shop” signifying to potential clients that Person County has a progressive and cohesive organization presenting a unified voice for business, economic development, and tourism.

## Recommendations

- Work together through cohesive marketing to serve all clientele seamlessly.
- Maintain, retain, and attract volunteers to support overall mission.
- Single organization should provide periodic performance reports to County Commissioners, City of Roxboro, the media, and the public.

## Current Reporting Structure

(Islands of Economic Development)



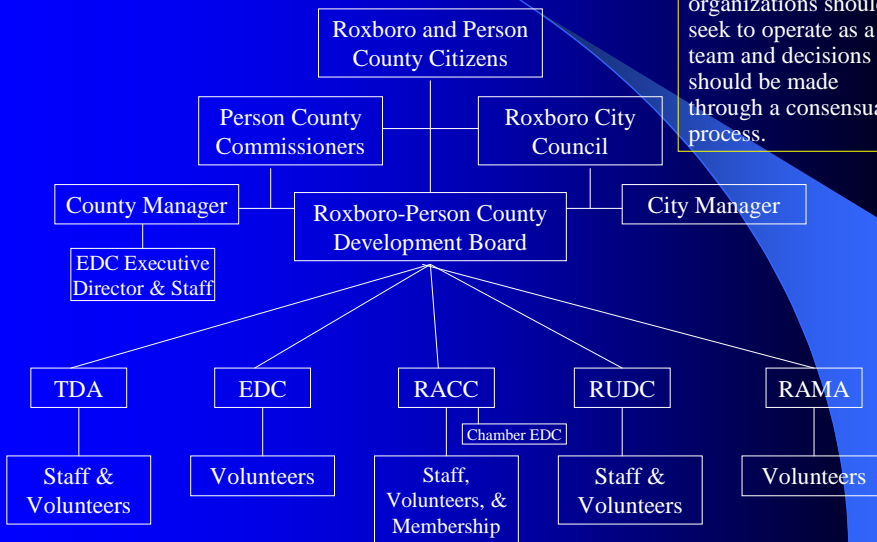
# Organizational Recommendations



# Recommended Reporting Structure

Important Note:

Roxboro-Person County Development Board and member organizations should seek to operate as a team and decisions should be made through a consensual process.



## Organizational Recommendations

- The organizational boards should participate in the Roxboro-Person County Development Board (RPCDB) comprised of 11 members as follows:
  - 1 representative from each existing board of RACC, RUDC, TDA, RAMA, and EDC, elected by their own boards (5 total);
  - 1 representative from PCC representing the BDC;
  - 1 elected city government representative;
  - 1 elected county government representative;
  - A public representative from industrial, commercial, and small business sectors (3 total).

## Organizational Recommendations

- RPCDB should be charged with coordinating and carrying out economic strategies for Person County, as directed by the Person County Commissioners and Roxboro City Council, and appropriately budgeting resources.
- RPCDB should evaluate and recommend funding for each member organization and be prepared to justify recommendations to city and county elected bodies.
- Funds for member organizations would not be commingled.

## Organizational Recommendations

- RPCDB should seek private sector contributions for strengthening Economic Development.
- Jim Stovall has volunteered to lead this combined group and every member group has voiced their support.
- If you choose to support this recommendation, we request that you name your appointed government representative tonight.

## Location Recommendations

- Several locations were discussed and supported by the participating entities including locations in Uptown Roxboro and along Madison Blvd.
- The RPCDB members should study the co-location question and determine who should be located in a single facility and where that facility should be.

## Benefits

- Funding can and should continue at current levels, but more can be done with those funds. Any future increases in funding would be dictated by COLA or special project requests.
- Requests for funding made to Person County Commissioners and Roxboro City Council from multiple economic development organizations would be funneled into one annual request for economic development activities.
- Organizational accountability and performance for economic development efforts in the county will improve.

## Benefits

- Single entity for economic development presents a professional appearance to outside clients.
- With our public funds we can, as others have done, leverage more private dollars for economic development.
- Cross training and backup for economic development staff during professional travels, vacations, etc.
- Improved communication across multiple economic development groups.
- This plan closes identified gaps in service to our clientele.
- Develops the ability to sell clientele on community assets through a team approach.

## Benefits

- Organization is adaptable and nimble because it provides the option of single point or multiple point relationships with clientele.
- A single and united organization creates depth in our economic development activities which better reflects our community. This is of paramount concern in an increasingly competitive worldwide marketplace.
- We will create a solid organization working in cooperation to promote a cohesive economic plan for the community.

## Details and Summary

- We are asking you to support these recommendations so that your staff can make budget adjustments where necessary and help identify and resolve potential issues or legislative concerns.
- We recommend implementing this new structure immediately and include funding in the 2007-2008 budget cycle in July.

Chairman Lunsford told Mr. King that to date no decision had been made on whether the county will go with the plan. He asked for recommendations from the Board.

Commissioner Yarborough informed the Board that the EDC Board had met with Mr. Stovall and approved the concept.

A **motion** was made by Commissioner Yarborough and **seconded** by Commissioner Puryear that the Proposal for Improving Economic Development Results in Roxboro and Person County be endorsed by the Board of Commissioners. The **motion** carried unanimously.

Commissioner Puryear nominated Commissioner Yarborough to serve on the Roxboro/Person Development Board (RPCDB). There being no further nominations, the nominations were closed by **motion** of Commissioner Bowes and **second** by Commissioner Clayton. Commissioner Yarborough was **unanimously appointed** to serve on the Roxboro/Person County Economic Development Board.

Commissioner Yarborough nominated **Commissioner Puryear** to serve **on the Economic Development Commission** due to his resignation from that Board in order to serve on the Roxboro/Person County Economic Development Board. There being no further nominations, nominations were closed by motion of Commissioner Bowes and second by Commissioner Clayton. **Commissioner Puryear was unanimously appointed** to serve on the **Economic Development Commission**.

Commissioner Clayton made it very clear he wanted it to go on record that the Board of Commissioners fully supports Mr. Jim Stovall to lead the Roxboro/Person County Economic Development Board and that he be given authority to act as he deems necessary in that capacity.

#### **CONSIDERATION OF CONTRACT FOR INDIRECT COST ALLOCATION PLAN:**

A motion was made by Commissioner Clayton, seconded by Commissioner Bowes and carried to approve Indirect Cost Allocation Plan as proposed by Maximus for the fiscal year ending June 30, 2007. The County will agree to pay \$4,350 for each fiscal year beginning FY07-FY09.

#### **DESIGNATION OF LEAD AGENCY FOR AGING HOME & COMMUNITY CARE BLOCK GRANT AND APPOINTMENT OF BLOCK GRANT ADVISORY COMMITTEE:**

A motion was made by Commissioner Bowes, seconded by Commissioner Yarborough and carried to approve the Council on Aging as the Lead Agency for Aging Home & Community Care Block Grant and appoint the Block Grant Advisory Committee.

#### **RESOLUTION PERSON COUNTY BOARD OF COMMISSIONERS**



WHEREAS, the North Carolina General Assembly enacted Senate Bill 165: AN ACT TO PROVIDE FOR THE DEPARTMENT OF HUMAN RESOURCES, DIVISION OF AGING TO ADMINISTER A HOME AND COMMUNITY CARE BLOCK GRANT FOR OLDER ADULTS; and

WHEREAS, North Carolina General Statute 143B-181(c) gives the Division of Aging authority to establish policies and procedures for programs administered by the Division; and

WHEREAS, the Division of Aging has established policies and procedures for the Home and Community Care Block Grant which were effective July 1, 1992; and

WHEREAS, these policies and procedures call for the development of a county Home and Community Care Block Grant Aging Funding Plan in each county in North Carolina; and

WHEREAS, these policies and procedures also call for the County Board of Commissioners to designate an agency or office with lead responsibility for planning and coordination in the development of the County Aging Funding Plan; and,

WHEREAS, these policies and procedures also call for the County Board of Commissioners to appoint a committee to serve as a Block Grant Advisory Committee to the lead agency for planning and coordination in the development of the County Aging Funding Plan.

NOW, THEREFORE, BE IT RESOLVED THAT: Person County Board of Commissioners do hereby designate the Person County Council on Aging to have lead responsibility for planning and coordination in the development of the County Aging Funding Plan for a period of one (1) year.

BE IT FURTHER RESOLVED THAT the Person County Board of Commissioners appoints the following committee (see following pages) to serve as a Block Grant Advisory Committee to the agency with lead responsibility for the development of the County Aging Funding Plan for a period of one (1) year.

*Adopted this 2<sup>nd</sup> day of April, 2007.*

(signed) Faye T. Fuller, CMC  
Clerk to the Board

Johnny Myrl Lunsford  
Chairman

Larry Bowes  
PC Board of Commissioners  
581 McGhees Mill Road  
Roxboro, NC 27573

Flora D. Stone Villines  
P. O. Box 212  
Hurdle Mills, NC 27541

Barbara Martin  
Person County Group Homes, Inc.  
P. O. Box 721  
Roxboro, NC 27573

Christine McFarlane-Edwards  
366 Thunder Road  
Rougemont, NC 27572

Jayne Bremer  
Person County United Way  
P. O. Box 854  
Roxboro, NC 27573

E. B. Alston  
410 River Oaks Pkwy.  
Timberlake, NC 27583

Ruth Burch  
Person County Council on Aging  
P. O. Box 764  
Roxboro, NC 27573

Connie Morse  
Person County Council on Aging  
P. O. Box 764  
Roxboro, NC 27573

Margaret Guzman  
Person County Council on Aging  
P. O. Box 764  
Roxboro, NC 27573

Wallace Burke  
Roxboro City Council  
320 Barnette Avenue  
Roxboro, NC 27573

Bess Hester-Whitt  
NC Coop. Extension  
Room 123, 304 S. Morgan Street  
Roxboro, NC 27573

Ed Donnell  
Minister  
P. O. Box 419  
Roxboro, NC 27573

David Forsythe  
Person County Group Homes, Inc.  
P. O. Box 721  
Roxboro, NC 27573

Dr. Rachel Winstead  
770 Haywood Bailey Road  
Roxboro, NC 27574

Melinda Hudson  
Person County DSS  
P. O. Box 770  
Roxboro, NC 27573

Carolyn Rattican  
474 Westover Drive  
Roxboro, NC 27573

Judi Akers  
Person County DSS  
P. O. Box 770  
Roxboro, NC 27573

Herbert Harris  
Retired  
211 Carrington Lane  
Roxboro, NC 27573

Health Dept. Designee to be named at a later date

**CHAIRMAN’S REPORT:**

**MANAGER’S REPORT:**

County Manager Carpenter informed the Board that the Board of Education adopted a resolution at its March 19, 2007 meeting declaring the one-tenth of an acre parcel of land at the current bus garage/maintenance facility to be excess property and they are offering it, as required by law, to the County. The Elks Lodge has expressed interest in acquiring the excess parcel and the Board of Education obtained the opinion of a licensed real estate appraiser that the fair market value of the parcel is \$1,800. The General Statutes require that the Board of Commissioner be given the right of first refusal. The Board of Education wants to move forward with the sale of this property.

Mr. Carpenter was instructed to respond to the Board of Education that the County has no interest in the property.

Other reports:

Special Olympics - Wednesday morning – PHS

NCACC District Meeting – Orange County – Tuesday, April 10th

FEMA – Desires to set a meeting on flood plain – any properties affected will be sent a letter – Commissioner Yarborough suggested an informational session/open house be scheduled on the afternoon of the scheduled meeting in order to give residents an opportunity to speak directly with FEMA officials with questions regarding their properties.

Dr. Johnson will meet with Manager on Friday at 10:00 a.m.

Budget process beginning with review of budget document. Asked for BOC input.

**COMMISSIONER REPORTS/COMMENTS:**

Commissioner Clayton: Discussed upcoming legislative issues including Senate Bill 1492 – Solid Waste Management and Clean Up of Abandoned Mobile Homes.

**ADJOURNMENT:**

A motion was made by Commissioner Puryear, seconded by Commissioner Yarborough and carried to adjourn the meeting at 8:40 p.m.

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**Faye T. Fuller, CMC**  
**Clerk to the Board**

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**Johnny Myrl Lunsford**  
**Chairman**