

**PERSON COUNTY BOARD OF COMMISSIONERS**

**January 22, 2008**

**MEMBERS PRESENT**

**OTHERS PRESENT**

Johnny Myrl Lunsford, Chairman  
Jimmy B. Clayton, Vice-Chairman  
Kyle W. Puryear  
Larry H. Bowes  
Larry E. Yarborough, Jr. - **ABSENT**

Steve Carpenter, County Manager  
Ronald Aycock, County Attorney  
Faye T. Fuller, Clerk to the Board  
Brenda Reaves, Deputy Clerk to the Board

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The Board of Commissioners for the County of Person, North Carolina, met in regular session on Tuesday, January 22, 2008 at 9:00 a.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Lunsford called the meeting to order. Commissioner Clayton led in prayer and Commissioner Bowes led the Pledge of Allegiance.

**PUBLIC HEARING:**

**2009 COMMUNITY TRANSPORTATION PROGRAM APPLICATION**

Person Area Transportation Director Gerald Lunsford presented the proposed 2009 Community Transportation Program Application which is to be submitted to the North Carolina Department of Transportation no later than January 31, 2008.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Bowes and **carried** to open the duly advertised Public Hearing.

Director Lunsford explained the Community Transportation Program provides assistance to coordinate existing transportation programs operating in Person County as well as provides transportation options and services for the communities within this service area. These serves are currently provided using demand response, deviated routes and trip referral. Services are rendered by utilizing vans, local taxi operators, volunteers, deviated route buses, and/or personal automobiles.

The estimated amount requested for the period July 1, 2008 through June 30, 2009:

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administration	\$138,052	\$20,707.80 (15%)
Capital (Vehicles & Other)	39,100	3,910.00 (10%)
<u>Operating (Small urban &amp; regional systems)</u>	-	- (50%)
<b>TOTAL</b>	<b>\$177,152</b>	<b>\$24,617.80</b>

No one spoke in favor or in opposition of the request.

A **motion** was made by Commissioner Bowes, **seconded** by Commissioner Puryear and **carried** to close the Public Hearing.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear and **carried** to approve the 2009 Transportation Program Application for Person County.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Bowes, **seconded** by Commissioner Clayton and **carried** to approve the agenda as presented.

**INFORMAL COMMENTS:**

**Sam Winstead:** Offered comments relative to the landfill and recycling. Urged Board to place an employee, with authority, at the landfill to monitor intake.

Recycling attendants – Attendants are needed from 6:00 a.m. to 6:00 p.m. each day.

**APPROVAL OF MINUTES:**

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Bowes, and **carried** to approve the minutes of the meetings held on November 27, 2007 and January 7, 2008.

**ADMINISTRATIVE REPORTS:**

A **motion** was made by Commissioner Bowes, **seconded** by Commissioner Clayton, and **carried** to accept and approve the following Administrative Reports: Detention Center, Emergency Medical Services, Fire Marshal, Public Library, Tax Administration & Collections.

**REQUEST FOR NEW FURNISHINGS FOR DISTRICT ATTORNEY'S OFFICE:**

District Attorney Joel H. Brewer appeared before the Board to request funds in the amount of \$8,204.09 plus tax to cover the cost of new furniture. The furniture will be used in two office spaces – Worthless Check Collection Program and Prosecutor to deal with the public on traffic matters.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Bowes and carried that \$20,000 be transferred from Contingency to cover the cost of furniture, additional wiring and costs associated with a new phone system for the court system. He **further moved** that any of the funds not used, be returned to the Contingency line item.

Mr. Brewer also spoke of space needs in the Courthouse. Courthouse space needs have exceeded the allotted space. He also told the Board that security is a major issue in the courthouse.

Amanda Garrett, Register of Deeds, told the Board that the best plan would be to let courts have the courthouse. She asked the Board to consider the lease of the old Maxway building for additional space.

Chairman Lunsford **appointed** Commissioners Larry Yarborough and Larry Bowes to work with the County Manager to negotiate the lease agreement for space in the old Maxway building.

### **PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2007:**

Mr. Jim Winston, Winston, Williams, Creech, Evans & Company, LLP, appeared before the Board to present the Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2007. Mr. Williams complimented the Finance Department staff for their work in the preparation for the audit and their willingness to assist in the process. He presented the following narrative:

- ▶ The assets of Person County exceeded its liabilities at the close of the fiscal year by \$20,489,944 (*net assets*).
- ▶ The government's total net assets increased by \$233,458, primarily due to decreased net assets in the Capital Project Funds, a consequence of completing project in progress and beginning projects in advance of receiving debt proceeds.
- ▶ As of the close of the current fiscal year, Person County's governmental funds reported combined ending fund balances of \$18,491,520, a decrease of \$3,145,160 on a comparable basis with the prior year. Approximately 57.2% of this total amount, or \$10,568,157, is available for spending at the government's discretion (*unreserved fund balance*).
- ▶ At the end of the current fiscal year, unreserved and undesignated fund balance for the General Fund was \$10,251,634, which represents 22.1% of total General Fund expenditures for the fiscal year or 2.6 months of operating balances. This is below recent averages for North Carolina counties of similar size.
- ▶ Person County's total debt decreased by \$2,478,353 (4.5% of total governmental expenditures) during the current fiscal year. This decrease is the amount of scheduled debt repayment for the year.
- ▶ Person County has maintained its Moody's A1 bond rating since 1992. However, due to the stressful economic times at the local level in 2004, Standard and Poor's lowered their rating on Person County's bonded debt to AA- from AA. Standard and Poor's informed County staff that despite this change in their rating, Person County management and financial position remains strong.

Mr. Williams stated that Person County has received an unqualified opinion on their June 30, 2007 financial statements. Person County again received the Certificate of

Excellence in Financial Reporting for fiscal year 06/30/096 and submitted the 06/30/07 report to GFOA.

\*\* Entire Comprehensive Annual Financial Report available for public inspection in the office of the Clerk to the Board.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Bowes and **carried** to adopt the CAFR for the year ended June 30, 2007.

#### **REQUEST FROM RUDC FOR WAIVER OF DEMOLITION DEBRIS DISPOSAL COST:**

County Manager Carpenter advised the Board of a request from the Roxboro Uptown Development Corporation Board of Directors that the County waive its portion of the tipping fees for the debris removed from the Desert Sands building. The demolition work is being done voluntarily by Chip King and Howard Solomon. Republic Services has agreed to waive the tipping fee for the disposal of the debris for the non-profit economic development organization.

Mr. Carpenter indicated the tipping fee for the estimated 300 tons of debris would amount to approximately \$1,000.

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Clayton and **carried** to waive the County's portion of the tipping fee for disposal of demolition debris from the former Desert Sands building.

#### **REQUEST FOR PERMISSION TO INSTALL COMMEMORATIVE SIGN AT HUCK SANSBURY PARK:**

County Manager Carpenter informed the Board the County had received a request on behalf of the Roxboro High School Class of 1950 who would like to place a marker to commemorate the former high school in the area to the left of the walkway adjacent to the Huck Sansbury Marker. The marker will be of rock with a brass plaque bearing the name of the school and the dates of operation.

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear and **carried** to approve the installation of a commemorative sign at Huck Sansbury Park in honor of the Roxboro High School Class of 1950.

#### **CONSIDERATION OF CHANGE OF MID-MARCH BOARD MEETING DATE:**

A **motion** was made by Commissioner Clayton, **seconded** by Commissioner Puryear and **carried** to change the mid-March Board meeting from Monday, March 17, 2008 to Tuesday March 18, 2008. Commissioner Clayton **further moved** that the meeting be held in the Human Services FEMA room. The change in date and time was

necessary to accommodate the large number of students that will be involved in Local Government Day this year.

**APPOINTMENT TO OPC AREA MENTAL HEALTH BOARD:**

A **motion** was made by Commissioner Puryear, **seconded** by Chairman Lunsford and **carried** to appoint Susan Hora to a four (4) year term on the OPC Area Mental Health Board.

**BUDGET AMENDMENTS:**

Upon a **motion** by Commissioner Clayton, and a **second** by Commissioner Bowes and majority vote, the Board of Commissioners of Person County does hereby amend the Budget of the **General Fund**(s) on this, the 22nd day of January 2008, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>\$Amount</u> Incr/Decr(-)
<u>EXPENDITURES</u>	<u>General</u>	
	General Government	81,950
	Public Buildings and Grounds	120,814
	Public Safety	9,604
	Environmental Health	7,700
	Economic and Physical Development	11,957
	Education	66,473
	Cultural & Recreation	30,221
	Human Services	19,929
 <u>REVENUES</u>	 <u>General</u>	
	Fund Balance Appropriation	348,648

**Explanation:**

Carry forward of purchase orders outstanding as of June 30, 2007.

Upon a motion by Commissioner Clayton, and a second by Commissioner Bowes and majority vote, the Board of Commissioners of Person County does hereby amend the Budget of the **General Fund**(s) on this, the 22nd day of January 2008, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>\$Amount</u> Incr/Decr(-)
<u>EXPENDITURES</u>	<u>General</u>	
	General Government	5,318
	Public Safety	796
	Human services	95,202
	Environmental Protection	50,000
 <u>REVENUES</u>	 <u>General</u>	
	Intergovernmental revenues	95,202
	Other revenues	56,114

**Explanation:**

Appropriate: Health Grants for State Aid to Counties, Family Planning and Healthy Personians \$43,832 and Work First funding for work experience in Person Industries \$51,370; filing fees and election reimbursements for the City elections \$5,318; insurance proceeds to repair patrol car \$796; and additional revenues expected from sales of vehicles \$50,000.

**CHAIRMAN'S REPORT:**

Chairman Lunsford asked for a moment of silence in memory of Mr. J. D. McBroom. Mr. McBroom was a longtime Person County employee where he served as Chief Jailer, Bailiff and deputy. Following retirement he continued to work part-time at the Person County Courthouse until 2006.

A **motion** was made by Chairman Lunsford, **seconded** by Commissioner Bowes and **carried** that a Resolution of Respect be forwarded to the family of Mr. McBroom.

### **MANAGER'S REPORT:**

- > Met with PCPride and they requested employee be placed at landfill to monitor. They also discussed recycling issues.
- > Local Government Day – Format will be changed from previous years.
- > Meeting with Caswell County held on Wednesday, January 16, 2007 relative to renewal of discussions on waterlines – Managers, and Attorneys from each of the counties and municipalities will meet on January 28, 2008 to continue negotiations.
- > City/County Managers meeting next week – Wednesday-Friday, January 30-February 1, 2008.
- > Retreat Date – Asked Board to consider the first or second week of February for the annual retreat.
- > Halifax Road – Environmental monitoring continuing – EPA & State officials still on site
- > Smoke Free County Facilities – Met with City Manager – after county made a decision, the City delayed its action until after the Board of Health meets on January 28, 2008. Sheriff has made a decision to declare the detention center a smoke-free facility.

### **COMMISSIONER REPORTS/COMMENTS:**

Commissioner Clayton – District Attorney's request is for capital-non reoccurring. Waterline issue is very valuable resource for county – Commissioners need to be forward thinking.

Commissioner Bowes - good meeting in Caswell County – hopeful Caswell will join - good for economic development.

### **CLOSED SESSION:**

A **motion** was made by Commissioner Puryear, **seconded** by Commissioner Clayton and **carried** to go into Closed Session at 10:34 a.m. pursuant to G.S. 143-318.11(a)(2) – Consult with County Attorney.

At 11:00 a.m. the Board returned to open session. No public statement was made.

**ADJOURNMENT:**

A motion was made by Commissioner Clayton, seconded by Commissioner Bowes and carried to adjourn the meeting at 11:06 a.m.

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**Faye T. Fuller, CMC**  
**Clerk to the Board**

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**Johnny Myrl Lunsford**  
**Chairman**