

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**DECEMBER 6, 2010**  
**OTHERS PRESENT**

Johnny Myrl Lunsford  
Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers  
Samuel R. Kennington  
Frances P. Blalock

Heidi York, County Manager  
C. Ronald Aycock, County Attorney  
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, December 6, 2010 at 7:00 p.m. in the Commissioners' meeting room in the Person County Office Building.

Chairman Lunsford called the meeting to order and asked Commissioner Clayton to lead in prayer.

Chairman Lunsford recognized Boy Scout Leader Ron Johnson and three boy scouts in attendance earning their Citizenship in the Community Merit Badge. Chairman Lunsford asked the boy scouts to lead the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Puryear, and **carried 5-0** to approve the minutes of November 15, 2010.

Chairman Lunsford passed the gavel to Vice Chairman Clayton as this action finished the duty of his Chairmanship.

**RECOGNITION OF JOHNNY MYRL LUNSFORD:**

Vice Chairman Clayton presented Johnny Myrl Lunsford a plaque in appreciation of the sixteen (16) years of service (December 5, 1994 – December 6, 2010) and dedication to the citizens of Person County including ten (10) years serving as Chairman of the Person County Board of County Commissioners.

Commissioners Clayton, Kennington, Puryear and Jeffers spoke of the honor and privilege to serve with Chairman Lunsford.

Chairman Lunsford thanked the Board for allowing him to serve as Chairman noting Person County is dear to his heart stating he will continue to work in some capacity to serve the citizens. Chairman Lunsford received a standing ovation as he left the Board and took a seat in the audience.

Vice Chairman Clayton passed the gavel to County Attorney, Ron Aycock to preside over the Swearing-In Ceremony and Organization of the Board.

**SWEARING-IN CEREMONY:**

The Honorable Deborah L. Barker, Clerk of Superior Court administered the Oath of Office to the newly elected Commissioners Frances P. Blalock and Kyle W. Puryear. She also administered the Oath of Office to Soil and Water Conservation District Supervisors Cal Berryhill, Russell Horton and Bruce Whitfield.

County Attorney, Ron Aycock announced a 5-minute recess at 7:14 p.m.

The Board reconvened at 7:19 p.m.

**ORGANIZATION OF BOARD:**

County Attorney, Ron Aycock presided over the meeting and explained the rules of procedure for election of officers as well as announced #7 of the agenda, Approval of Bonds of Sheriff and Register of Deeds will be moved to follow the Election of Officers.

County Attorney, Ron Aycock presided over the election of the Chairman of the Board of Commissioners.

Commissioner Puryear nominated Commissioner Clayton as Chairman. Nominations completed, a **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Kennington, and **carried 5-0**, to close the nominations for Chairman. Commissioner Clayton was elected Chairman of the Board **unanimously**.

County Attorney Aycock opened the floor for nominations for Vice-Chairman of the Board. Commissioner Kennington nominated Commissioner Puryear as Vice-Chairman. Commissioner Blalock nominated Commissioner Kennington as Vice-Chairman. Chairman Clayton nominated Commissioner Jeffers as Vice-Chairman.

A **motion** was made by Commissioner Kennington, **seconded** by Commissioner Jeffers, and **carried 5-0**, to close the nominations for Vice-Chairman.

Mr. Aycock stated the vote for Vice-Chairman would take place by show of hands in the reverse order of nominations explaining if there was not a winner by majority; the person with the least amount of votes would be eliminated.

By show of hands, Chairman Clayton and Commissioner Jeffers voted to elect Commissioner Jeffers as Vice-Chairman.

By show of hand, Commissioner Blalock voted to elect Commissioner Kennington as Vice-Chairman.

By show of hands, Commissioners Kennington and Puryear voted to elect Commissioner Puryear as Vice-Chairman.

Mr. Aycock announced Commissioner Kennington would be eliminated from the vote, requesting once again, a show of hands, for the two remaining candidates.

By show of hands, Commissioners Kennington, Blalock and Puryear voted to elect Commissioner Puryear as Vice-Chairman.

By show of hands, Chairman Clayton and Commissioner Jeffers voted to elect Commissioner Jeffers as Vice-Chairman.

Commissioner Puryear was elected Vice Chairman by **majority vote 3-2**.

**APPROVAL OF BONDS OF SHERIFF AND REGISTER OF DEEDS:**

County Attorney, Ron Aycock stated Chapter 161(Register of Deeds) and 162 (Sheriff) of the North Carolina General Statutes requires the Board of County Commissioners to approve the official bonds of the Sheriff and Register of Deeds at the first meeting in December. The Bonds are a continuation of existing bonds amounts and were secured for those elected officials by the County Human Resources Director, who also serves as Insurance Liaison. Mr. Aycock requested the Board to approve the Bonds of the Sheriff and Register of Deeds in the amounts of \$25,000 and \$50,000 respectively (amount of each Bond is dictated by legislature).

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to approve the Bonds of the Sheriff and Register of Deeds.

County Attorney, Ron Aycock passed the gavel to newly elected Chairman Clayton to preside over the meeting. Chairman Clayton thanked his fellow commissioners for having confidence in him as their Chairman.

Newly elected Vice Chairman Puryear stated the privilege it is for him to serve as Vice Chairman.

**DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:**

A **motion** was made by Commissioner Jeffers, **seconded** by Commissioner Kennington and **carried 5-0** to approve the agenda.

**PUBLIC HEARING:  
WIRELESS TELECOMMUNICATIONS FACILITIES ORDINANCE:**

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** to open the duly advertised public hearing designated for the wireless telecommunications facilities ordinance.

Chairman of the Planning Board, Barry Walker presented the Board with the requested revised ordinance on behalf of the Planning Board.

Mr. Walker stated the Board of Commissioners asked the Planning Board to review the present ordinance relating to cell towers and return a recommendation to the Board addressing the following four items:

1. Is there a need for a Consultant?
2. Address a smaller Network
3. Review other ordinances
4. Simplify the process

Mr. Walker stated the Planning Board after great deliberation has concluded the following:

1. Is there a need for a consultant?
  - a. The current consultant enables the County to make informed decisions, knowing its options and the positives and negatives of each option, none of which the staff, the Planning Board members nor the Commissioners know or have the time to learn. Making informed decisions is the single most important issue or concern.
  - b. Consultant can give expert advice to concerned citizens, staff and boards.
  - c. Consultant saves planning staff a lot of time by reviewing applications and making recommendations.
  - d. The current consultant enables the County to verify the need for what is requested, including but not limited to Radio Frequency Engineering, structural engineering, the more than 50 safety issues involved that are unique to towers and wireless facilities and the applicable law and how it may or may not be used to create win-win situations.
  - e. Staff alone would have a harder time dealing with industry experts, without our consultant the industry is the only expert involved.
  - f. A consultant does not cost the County any money.

The Planning Board feels that the expertise of a consultant is invaluable and since there is no expense to the County, and the County needs the help of a consultant. The Planning Board voted 6 to 1 to recommend the hiring of a consultant.

**December 6, 2010**

2. Address a smaller Network.
  - a. The Planning Board looked at allowing Broadband and wi-fi as a use by right. To do this within the ordinance would give disparate and discriminatory treatment to one sector. The consultant has already told the Planning Board that anyone can ask the Commissioners to exclude them from the ordinance and the Planning Board feels that this is the easiest way to solve this issue. If this is not the path that the Commissioner's wish to follow, the following language is suggested:

*Add to Section F. Exclusions, Item number 5.*

*5. For reasons of economic development and in keeping with the federal policy on facilitating the deployment of rural broadband service, an Applicant wishing to construct a Broadband Wireless Internet Access Facility shall be exempt from the normal permitting process as regards a Special Use Permit for a wireless facility. The following shall pertain to an Application for a Broadband Wireless Internet Access Facility.*

*a. No deposit for expert assistance review shall be required for an Application for a Broadband Wireless Internet Access Facility that is to be used exclusively for Broadband Wireless Internet Access.*

- b. Must provide provisions for removal should the tower be abandoned or obsolete.
- c. The Applicant for a Broadband Wireless Internet Access Facility tower that is to be used exclusively for Broadband Wireless Internet Access or for the modification of such that involves increasing the structural loading of the Tower shall apply for a Special Use Permit
- d. All setback and fall zone requirements set forth in this ordinance shall be complied with.
- e. Tower height not to exceed 120 feet.
- f. The applicant shall provide proof of compliance with the State of North Carolina Building Code for such structures, including a structural report certified by a Professional Engineer licensed in the State.
- g. The application will be reviewed administratively and sent to the respective Boards for approval.

The Planning Board voted 7 to 0 on this change.

### 3. Review other ordinances

The Planning Board looked at the following ordinances for a brief review:

Caswell County: Caswell County requires a Public Hearing but only before the Planning Board for approval. Caswell County strongly promotes putting towers on publicly owned property so that the County can reap the benefit. Review of towers is done administratively but staff can hire a consultant who will be paid by the applicant. The fall zone must be 125% of the height and no tower is allowed within a 5 mile radius of another tower.

Granville County: A freestanding tower requires a Special Use Permit. A co-location is a use by right provided the tower is not increased by greater than 20 feet. Maximum height of 199 feet. Granville County uses a consultant. The Granville Ordinance is very similar to the current Person County Ordinance.

Durham: Durham requires the applicant prove the need, an ANSI report, least visually obtusive, simulated photos for 1500 foot range and can hire a consultant. Durham County has a siting hierarchy for type of towers preferred with the highest being a concealed attached wireless and has a mitigation process which allows concessions but the number of WCF's is to be reduced. Maximum height in a Residential District is 120 feet and non-residential is 199 feet. Most tower applications go through the Special Use Permit process.

Sample Ordinance presented to Board of Commissioners: The section related to substantial increase is too vague and allows expansions without any review. The height allowed is different in each zoning district. The height should remain the same in all districts. Some districts allow 500 foot towers. Towers are permitted with a Conditional Use Permit (this would only require one Board to review which could be good). The removal process of towers no longer in use requires the County to write a letter and if no response, the County will remove the tower. The bond for removal is a better process. Allows towers within 1000 feet of another tower which is too close.

PCIA Ordinance: Allows ordinary maintenance by right such as replacing antenna and this should have some type of review. Allows facilities in right of ways which means that towers could be in the front yard without any review. Most items are allowed by administrative review which allows no public comment. Stealth facilities have no fall zone.

The Board voted 7 to 0 in favor of the reviews of the ordinances.

#### Item 4: Simplify the Process

Mr. Walker stated the Planning Board has reviewed the current cell tower ordinance and has included in the Board packets for consideration its recommended changes. The Planning Board voted 6 to 1 on the proposed ordinance with the one dissenting vote not in favor of hiring a consultant.

Assistant County Manager, Gene Hodges stated the Board directed staff to provide an alternative ordinance that simplifies the process by specifically listing what is permitted and does not utilize the services of a consultant. Mr. Hodges handed out a revised copy to the Board packet proposal which incorporated input from Board members and public. Mr. Hodges highlighted the revised changes include clarification of fee structure, as well as language added to give the County Manager authority to hire an expert, if needed. Mr. Hodges noted comments from Liz Hill of Carolinas Wireless Association were received to recommend Board consideration to allow 150 foot towers. Mr. Hodges confirmed that if the 120 foot tower standard was adopted, a special use permit would be required for Board approval for any other tower heights.

Individuals speaking in support of the alternative ordinance provided by staff:

Mr. Randy King of 104 Erroll Court, Leasburg representing Electronic Solutions business as well as himself as a homeowner noted cell tower service has been non-existent in the outlining areas of the county where he resides. Mr. King recommended the Board replace the current ordinance regulating cell towers with the alternative ordinance presented by the Assistant County Manager that is supported by Carolinas Wireless Association and the Economic Development Commission as well as industry at large.

Mr. Jim Stovall of 261 Wimbledon Drive, Roxboro, and Chairman of the Economic Development Commission, stated support changing the current ordinance to the alternative ordinance presented and developed by Gene Hodges. Mr. Stovall stated the county had not been served well by the present ordinance and contract with CMS, both creating barriers and drawbacks.

Ms. Liz Hill, representing Carolinas Wireless Association, a trade association representing carriers, tower companies and vendors in the wireless infrastructure business of 400 Regency Forest Drive, Cary, NC, stated support of the revised version presented by Mr. Hodges. Ms. Hill recommended clearer definitions of minor and major modifications and requested a clarification in Section 7 if the term Planning Board should be Board of County Commissioners. Ms. Hill also requested clarification to waive tower heights related to fall zones that go through the special use permit process and asked if the administrative process, which is designed to allow shorter towers through an administrative review would be subject to the same process. Ms. Hill recommended 150 foot tower height for administrative with design limitations.

Mr. Walker requested to address the Board in regard to the alternative ordinance provided by staff to note his concerns for the safety of aged towers or the ANSI, as well as abandoned towers which is not addressed in the alternative ordinance.

County Manager, Heidi York, directed the group to the staff prepared ordinance pointing out the section addressing abandonment and removal

No one from the public spoke in opposition to the proposed ordinances.

Commissioner Kennington asked the Assistant County Manager to address the comments made by Ms. Hill. Mr. Hodges stated he had no opinion of the clarifying points made by Ms. Hill. Mr. Hodges noted approval of the clearer definitions as recommended but considered the height allowance a decision to be made by the Board. Mr. Hodges stated the first point of appeal should be with the Planning Board with any such special use permit appeal to go before the Board of Commissioners.

Ms. Hill offered to address the reference to ANSI noting towers are required to be inspected under the NC Building Code.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers and **carried 5-0** to close the public hearing designated for the wireless telecommunications facilities ordinance.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to repeal the current wireless telecommunications facilities ordinance and adopt the revised wireless telecommunications facilities ordinance as presented by the Assistant County Manager.

#### **INFORMAL COMMENTS:**

The following individuals appeared before the Board to make informal comments:

Mr. Kenny Rickman of 3936 Allensville Road, Roxboro thanked the County Manager and staff for the proposed ordinance regulating junk yards and encouraged the Board to support, adopt, and fund a part-time compliance officer to enforce such ordinance.

Mr. Patrick Riley of 256 Hicks Yarboro Road, Roxboro stated concerns related to the air quality at the Person County Public Library during the period of the roofing project noting patrons may have been exposed to potential dangerous chemicals.



**ADMINISTRATIVE REPORTS:**

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve the Administrative Reports for the Detention Center and Tax Administration & Collections.

**RECOGNITION OF THE PARTNERSHIP BETWEEN THE U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA) AND PERSON COUNTY GOVERNMENT FOR THE GMH WATERLINE EXTENSION PROJECT:**

County Manager, Heidi York stated the Environmental Protection Agency, Region 4, requested the opportunity to thank the Board of County Commissioners for the County's partnership in remedying the contaminated wells along Virgilina and Halifax Roads due to the old GMH Electronics site. The waterline extension project was funded with ARRA Stimulus funds and has recently been completed.

EPA Superfund Division Branch Chief, Mr. Don Rigger and Ms. Corey D. Hendrix, Environmental Engineer/ Remedial Project Manager were both present. Mr. Rigger stated county staff, Harold Kelly, Paul Bailey, Heidi York, Janet Clayton, Adam Sarver, Ray Foushee and City staff, Tommy Warren were all instrumental in the success of the partnership for the GMH Waterline Extension Project.

Mr. Rigger presented the Board with a Certificate of Appreciation in recognition of outstanding leadership and teamwork supporting the completion of a waterline extension project at the GMH Electronics Superfund Site.

**RECOGNITION OF THE HEALTH DEPARTMENT FOR RECEIVING THE PUBLIC SECTOR STAR WORKSITE AWARD:**

County Manager, Heidi York requested the Board to recognize the Health Department for their commitment to safety in the workplace.

The Occupational Safety and Health Division of the North Carolina Department of Labor awarded the Public Sector Star Worksite Award to the Person County Health Department. The Public Sector Star Worksite Award recognizes state agencies and local governments that are self-sufficient in their ability to ensure safe worksites through excellence in site-specific occupational safety and health programs. Star worksites serve as models for effective safety and health programs in their industries. Ms. York noted the Health Department is the second County agency to achieve this outstanding distinction and only the second health department in the State. Ms. York reminded the Board that General Services previously received the public sector star worksite award.

Star worksites have demonstrated workers' compensation cost reductions, reduced employee turnover, and made quality improvements- demonstrating that productivity, quality, and safety are related outcomes. The program itself provides measures for employees to work in a safe environment so to provide the highest quality services to the community.

On November 22, 2010 Commissioner of Labor, Ms. Cherie K. Berry presented the Star Award to the staff of the Person County Health Department.

The Board along with the County Manager, congratulated the Health Department on this outstanding achievement. Health Department Director, Janet Clayton and staff, Kim Griffin was present and recognized by the Board.

**PROPOSED ORDINANCE REGULATING UNREGISTERED MOTOR VEHICLES, AUTOMOBILE GRAVEYARDS, AND JUNKYARDS:**

County Manager, Heidi York noted at the Board's October 18<sup>th</sup> meeting, the "Ordinance Requiring Unregistered Motor Vehicles to be Screened from Public View" was discussed.

The County Manager was directed to consider the following in a revised Ordinance:

1. Reporting- how do residents report a violation?
2. Enforcement- is the Sheriff's Office an appropriate enforcement agency?
3. Prohibition- inclusion of parks and recreation facilities as well as cemeteries from view of abandoned vehicles
4. Junkyards- when do abandoned vehicles constitute a junkyard?
5. Compliance- violators need time to come into compliance

Ms. York stated the proposed new Ordinance before the Board for consideration merges the previous Unregistered Motor Vehicles Screening Ordinance with the current Ordinance Regulating Automobile Graveyards and Junkyards in Person County to address all of the above issues as well as to clarify and simplify the Ordinance.

Ms. York noted the Board was handed a revised copy of the proposed new ordinance that is different from the Board packet copy that includes Board feedback that clarifies the Planning & Zoning ordinance currently remains in effect and the proposed new ordinance is a policing power. The current Planning & Zoning Ordinance restricting junkyards to specific zone districts as well as requires a special use permit for a junkyard are still in place. Ms. York highlighted a change related to a determination of 4 or more unregistered vehicles in a property, designating a junkyard, a screening requirement of a fence and vegetative barrier is required regardless of visibility.

Ms. York addressed another change related to enforcement of the newly revised Ordinance would be charged to a Zoning Compliance Officer, duties that are already assigned to a currently filled part-time position within County Government. Ms. York noted as a result of last year's budget cut, this position was cut to part-time status. The staff in this position currently works approximately 3 hours to enforcing zoning compliance functions with the remainder of his time is spent as a Fire Inspector working under the Fire Marshal. Ms. York told the Board should zoning compliance be desired beyond the 3 hours, additional resources would be needed to add 1-2 days.

Commissioner Blalock requested the following language be added to Section Two: Purposes and Objectives:

- E. To protect the environment from contaminants that migrate from unregulated vehicles that are not properly maintained.*

Commissioner Jeffers inquired about the knowledge of the compliance officer to enforce item E as recommended by Commissioner Blalock.

Ms. York stated a determination of fact by the Compliance Officer is not required and noted the purposes and objectives are the guidelines by which the ordinance is based.

Commissioner Jeffers noted the absence of any grandfathering clause for repair shops, body shops, service stations. Ms. York stated screening and fencing would be required to be in compliance with the new ordinance unless eligible under Section Six: Exceptions.

Commissioner Blalock requested the Section 6: Exceptions give reference to Section 12: Effective Date.

Chairman Clayton asked Board members if a public hearing is desired prior to taking action. Commissioner Jeffers stated he would like input from citizens noting his concerns of businesses in operation, such as repair shops, body shops and service stations that may not be in compliance to have the opportunity to be made aware of the proposed ordinance.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to call a public hearing to be held on January 4, 2011 and duly advertise such.

County Attorney, Ron Aycock told the Board that any regulatory ordinance requires for passage, either by unanimous vote at first reading or by majority at the second reading.

Ms. York confirmed the salvage operation and junkyard are only permitted in two districts noting both would require a special use permit as well as a annual license (\$50 fee) to operate.

**REQUEST BOARD OF COUNTY COMMISSIONERS TO SET 2011 REGULAR SCHEDULED MEETING DATES:**

Clerk to the Board Brenda Reaves stated North Carolina General Statute 153A-40 requires the Board of Commissioners to hold a regular meeting at least once a month. Ms. Reaves presented the Board a proposed schedule of 2011 meetings dates that included two meetings per month. Ms. Reaves noted in the last two years, the Board has elected to hold only one regular scheduled meeting during the months of July and December.

Ms. Reaves asked the Board to consider the proposed dates and take action to set the 2011 scheduled Board meeting dates to cause copy of such to be posted on the bulletin board and county website.

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to set the 2011 regular scheduled meeting dates as presented with the direction to delete the July 18, 2011 and December 19, 2011 meeting dates.

**2011**  
**Person County Board of Commissioners**  
**Regular Scheduled Meetings**

**To be held in Room 215 at the Person County Office Building unless otherwise noted**

January 4, 2011 (Tuesday)	7:00 p.m.
January 18, 2011 (Tuesday)	9:00 a.m.
February 7, 2011	7:00 p.m.
February 21, 2011	9:00 a.m.
March 7, 2011	7:00 p.m.
March 21, 2011	9:00 a.m.
April 4, 2011	7:00 p.m.
April 18, 2011	9:00 a.m.
May 2, 2011	7:00 p.m.
May 16, 2011	9:00 a.m.
June 6, 2011	7:00 p.m.
June 20, 2011	9:00 a.m.
July 5, 2011 (Tuesday)	7:00 p.m.
August 1, 2011	7:00 p.m.
August 15, 2011	9:00 a.m.
September 6, 2011 (Tuesday)	7:00 p.m.
September 19, 2011	9:00 a.m.
October 3, 2011	7:00 p.m.
October 17, 2011	9:00 a.m.
November 7, 2011	7:00 p.m.
November 21, 2011	9:00 a.m.
December 5, 2011	7:00 p.m.

\*\*January 3<sup>rd</sup> meeting date changed to January 4<sup>th</sup> due to New Year's Day Holiday

\*\*January 17<sup>th</sup> meeting date changed to January 18<sup>th</sup> due to Martin Luther King, Jr. Holiday

\*\*September 5<sup>th</sup> meeting date changed to September 6<sup>th</sup> due to Labor Day Holiday

**December 6, 2010**

**ADOPTION OF THE FISCAL YEAR 2011-2012 BUDGET CALENDAR:**

County Manager, Heidi York presented the Board with a budget calendar for adoption, outlining a schedule of dates to provide a framework and timing of the budget process noting the dates outlined are subject to change if needed, but this will facilitate an organized budget process for staff and elected officials. Ms. York highlighted the Board Retreat would take place earlier in 2011 as well as adding two community conversation meetings. Ms. York noted one change related to the Departmental Budget Requests for Operating and Capital Due to Finance will be February 18, 2011.

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to approve as presented.

Commissioner Kennington requested the media representatives to promote the community conversation meetings.



**PERSON COUNTY GOVERNMENT  
FISCAL YEAR 2011-2012 BUDGET CALENDAR**

<b>Date</b>	<b>Task</b>
Friday/January 7, 2011	Distribution of CIP Requests to Departments
Friday/January 21, 2011	CIP Requests due to Finance Office
Friday/January 21, 2011	Distribution of Budget Materials for Personnel to Departments (via email)
Monday/January 31, 2011	Board of County Commissioners Annual Retreat
Friday/February 4, 2011	Non-profit applications available to agencies (via PC website)
Friday/February 4, 2011	Distribution of Budget Materials for Operating & Capital to Departments (via email)
Friday/ February 4, 2011	Departmental Budget Requests for Personnel Due to Finance Office
Friday/February 18, 2011	Departmental Budget Requests for Operating & Capital Due to Finance
Friday/ March 4, 2011	Non-profit applications due to Finance Department
Mon-Fri/March 7-18, 2011	Departmental Budget Presentations with County Manager
Monday/March 21, 2011	Finance Director presents FY 11-12 CIP to Board of Commissioners at regular BOCC Meeting at 9:00 a.m.
Wednesday/April 6, 2011	Notice of Public Hearing to be published for April 18 Public Hearing
Monday/April 11, 2011	Community Conversation (location to be announced)
Monday/April 18, 2011	Public Hearing for Non-profit Funding Applicants & Board adopts CIP
Tuesday/April 26, 2011	Community Conversation (location to be announced)
Monday/ May 16, 2011	County Manager delivers Recommended Budget to Board of County Commissioners at regular BOCC Meeting at 9:00a.m
Mon-Fri/May 23-June 10, 2011	Potential BOCC Budget work sessions (specific dates to be scheduled)
Saturday/May 21, 2011 & Wednesday/May 25, 2011	Notices of Public Hearing to be published for June 6 Public Hearing
Monday/June 6, 2011	Board holds Public Hearing on Recommended Budget
Monday/June 20, 2011	Board Adoption of FY 11-12 Annual Budget Ordinance
Tuesday/June 21, 2011	Non-profit contracts sent out (due back to Finance Department July 1, 2011)
Thursday/July 7, 2011	FY 11-12 Budget available in Logics System

*Adopted by the Board of County Commissioners on December 6, 2010.*

**BUDGET AMENDMENT:**

Finance Director, Amy Wehrenberg presented and explained the following Budget Amendment.

Upon a motion by Commissioner Jeffers, and a second by Commissioner Kennington and majority vote (5-0), the Board of Commissioners of Person County does hereby amend the Budget of the General Fund(s) on this, the 6th day of December 2010, as follows:

<u>Dept./Acct No.</u>	<u>Department Name</u>	<u>Amount</u> Incr / (Decr)
<u>EXPENDITURES</u>	<u>General Fund</u>	
	General Government	66,654
	Public Buildings & Grounds	14,560
	Public Safety	56,746
	Transportation	782
	Economic & Physical Development	8,652
	Environmental Protection	8,795
	Education	88,557
	Cultural & Recreational	25,530
	Human Services	68,118
	<u>Person Industries Special Revenue Fund</u>	3,750
<u>REVENUES</u>	<u>General Fund</u>	
	Intergovernmental Revenues	6,706
	Other Revenues	50
	Fund Balance Appropriated	331,638
	<u>Person Industries Special Revenue Fund</u>	
	Fund Balance Appropriated	3,750

**Explanation:**

Carryforward of purchase orders and commitments outstanding as of June 30, 2010

**CHAIRMAN’S REPORT:**

Chairman Clayton thanked the Board members for electing him Chairman.

Chairman Clayton mentioned he recently met with the Upper Neuse River Basin Association noting reorganization may be forthcoming.



**MANAGER'S REPORT:**

County Manager, Heidi York announced a Special Called Meeting for Board discussion and decision on the future of the Senior Citizen Center that will be held on Monday, December 20, 2010 at 10:00 a.m. in the Person County Auditorium with members of the COG staff as well as former members of the non-profit Board over the Senior Center.

Ms. York informed the Board that the NC Wildlife Resources Commission adopted Person County's request for the establishment of a no wake zone on Mayo Lake near the Triple Springs Boating Access Area and the Mayo Lake ADA Fishing Pier. The Rules Review Commission approved the rule amended at its meeting on November 29, 2010. The no wake zone under 15A NCAC 10F .0348 will become effective December 1, 2010 upon codification in the NC Administrative Code and with placement of appropriate buoys to mark the no wake zones.

Ms. York noted the Board received notification from the NC Department of Commerce that the Person County Tax Office and Register of Deeds, which was nominated for a 2010 NC Main Street Award by Roxboro Development Group, was a winning entry in the category of Best Adaptive Reuse Project and is the recipient of the Award of Merit. Awards will be presented at the NC Main Street Annual Awards Reception and Program in Shelby on January 27, 2010.

Ms. York introduced Mr. Carlton Paylor, Interim Department of Social Services Director.

Ms. York announced the Library will be closed on Tuesday for further cleanup of debris and scheduled to reopen on Wednesday. Ms. York noted signs have been posted and the media was notified.

**COMMISSIONER REPORT/COMMENTS:**

Commissioner Kennington had no report or comments.

Commissioner Blalock had no report or comments.

Commissioner Jeffers stated several Board members recently attended the COG meeting and heard information related to the senior growth in Person County. Commissioner Jeffers asked the County Manager to inquire as to where citizens can apply for the Dialight job openings. Ms. York noted she would forward those detail to all Board members.

Vice Chairman Puryear welcomed Commissioner Blalock to the Board and thanked the Person County citizens for allowing him to service an additional four years as County Commissioner and the Board for allowing him to serve as Vice Chairman.

**CLOSED SESSION:**

A **motion** was made by Commissioner Kennington, **seconded** by Vice Chairman Puryear, and **carried 5-0** to enter Closed Session at 8:59 p.m., pursuant to General Statute 143-318.11(a) (4) to discuss matters relating to the location or expansion of industries or other businesses with the Assistant County Manager, Gene Hodges and Chairman of the Economic Development Board, Jim Stovall to be included.

A **motion** was made by Commissioner Jeffers, **seconded** by Vice Chairman Puryear, and **carried 5-0** to return to open session at 9:19 p.m.

A **motion** was made by Vice Chairman Puryear, **seconded** by Commissioner Jeffers, and **carried 5-0** to enter Closed Session at 9:20 p.m., pursuant to General Statute 143-318.11(a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege and General Statute 143-318.11(a) (6) to discuss personnel with the Assistant County Manager, Gene Hodges and Chairman of the Economic Development Board, Jim Stovall to be included.

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to return to open session at 10:37 p.m.

**RECESS:**

A **motion** was made by Commissioner Blalock, **seconded** by Vice Chairman Puryear, and **carried 5-0** to recess the meeting at 10:37 p.m. until December 20, 2010 at 10:00 a.m. in the County Office Building Auditorium.

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Brenda B. Reaves  
Clerk to the Board

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Jimmy B. Clayton  
Chairman

**December 6, 2010**