

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

JUNE 6, 2016
OTHERS PRESENT

David Newell, Sr.
Tracey L. Kendrick
Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, June 6, 2016 at 7:00pm in the Commissioners' meeting room in the Person County Office Building.

Chairman Newell called the meeting to order. Vice Chairman Kendrick gave an invocation and Judge Mark Galloway led the group in the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

Chairman Newell requested a Closed Session related to economic development be added to the agenda.

A **motion** was made by Commissioner Puryear and **carried 5-0** to add a Closed Session to the agenda and to approve the agenda as adjusted.

RECOGNITION:

RESOLUTION OF APPRECIATION:

Chairman Newell read and presented a Resolution of Appreciation to Person County Retiree, Judith Shepard.

RESOLUTION OF APPRECIATION

WHEREAS, Judith Shepard has served the people of Person County in many capacities during her tenure working as a Deputy Register of Deeds; and

WHEREAS, Judith Shepard has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services for nine years, July, 2007 – May, 2016; and

WHEREAS, Judith Shepard has earned the respect and admiration of all who have known her and worked with her throughout her career; and

WHEREAS, the County of Person recognizes the many contributions Judith Shepard has made to the County and offers her sincere best wishes for her retirement.

NOW, THEREFORE, I, David Newell, Sr., Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Judith Shepard for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this the 6th day of June, 2016.



David Newell Sr.
David Newell, Sr., Chairman
Person County Board of Commissioners

Attest:
Brenda B. Reaves
Brenda B. Reaves, Clerk to the Board

PUBLIC HEARING:

FISCAL YEAR 2016-2017 RECOMMENDED BUDGET:

A **motion** was made by Commissioner Jeffers and **carried 5-0** to open the duly advertised public hearing for the Fiscal Year 2016-2017 Recommended Budget.

There were no individuals from the public appearing to speaking in favor of the Fiscal Year 2016-2017 Recommended Budget.

Speaking in opposition to Fiscal Year 2016-2017 Recommended Budget were:

Mr. Doug Mabe of 400 Oakland Lane, Roxboro, and President of the Person County Museum Board of Directors requested the Board to consider adding the Museum's contracted service for lawn maintenance in the amount of \$11,000 to the County's budget due to the Tourism Development Authority funding to the Museum being reduced thereby making the operations budget of the Museum difficult to sustain. Mr. Mabe commended General Services' staff on excellent response to maintain the seven county buildings on the property.

Mr. Joe Parrish of 165 Crystal Springs Drive, Timberlake stated concerns related to the County's funding to education noting older textbooks and improper equipment affect student's performance.

Mr. Derrick Sims of 2409 Flat Woods Road, Timberlake and the Chairman for the Roxboro Area Chamber of Commerce requested Board support through funding its upcoming 37th annual Personality event. The Board was given a handout with a letter penned by Mr. Sims requesting funding of \$2,500 to support the 2-day family festival.

Ms. Estella Poteat of 611 Thaxton Road, Roxboro and a teacher with Person County Schools for 17 years asked the Board to consider additional funding to be appropriated to the Person County Schools' budget.

Register of Deeds, Amanda Garrett of 50 Jessica Lane, Roxboro restated her plea to the Board to reinstate the proposed cut position in her office. Ms. Garrett stated her knowledge of land and vital records coupled with the proposed less personnel costs through staff transitions and use of her technology fund provided an avenue for the Board to fund a deputy register of deeds position for seven months so not to diminish services to the public.

Judge Mark Galloway of 215 Crestwood, Roxboro advocated for additional funding for the Drug Court Program. Judge Galloway stated a total of \$15,000 was needed from the county to sustain the program. The manager had recommended in the budget \$10,000 therefore, he was requesting the additional \$5,000 be added to the budget.

Ms. Paulina Lopez of 8499 Durham Road, Timberlake addressed the need for updated textbooks that include the Common Core curriculum, the need for more funding for supplies, i.e. copy paper is rationed and by the end there is not enough paper to send home needed copies of homework. Ms. Lopez asked the Board to consider additional funding to Person County Schools to assist with the reductions.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to close the public hearing for the Fiscal Year 2016-2017 Recommended Budget.

INFORMAL COMMENTS:

There were no comments from the public.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Commissioner Puryear and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of May 16, 2016

UNFINISHED BUSINESS:

DECISION ON ROADWAY NAME FOR R-2241A:

At the Board's May 16, 2016 meeting, Ms. Sallie Vaughn, GIS Manager, appeared before the Board to further discuss the Board's decision on Roadway name for R-2241A (US 501 from NC 49 in Roxboro to South of SR 1502/Mill Creek Rd) and confirmed to the Board that the roadway name of Veterans Memorial Highway was unavailable for Person County's use. Ms. Vaughn noted the roadway name honoring professional golfer and Roxboro native, Jim Thorpe was a viable option. The Board tabled action on this item to this date so that the Thorpe family could be contacted.

Commissioner Jeffers stated he had spoken with Mr. Jim Thorpe who was honored to have the roadway named after him.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to submit to NC DOT the roadway name of Jim Thorpe Highway for R-2241A.

NEW BUSINESS:

HOME & COMMUNITY CARE BLOCK GRANT FUNDING 2016-2017:

Maynell Harper, Aging Services Director for the Person County Senior Center requested Board approval of the Home & Community Care Block Grant (HCCBG) Committee's funding allocation recommendation for Fiscal Year 2016-2017.

Ms. Harper stated the Person County HCCBG Committee recommended Person County's allotment of \$333,975 to be appropriated as follows:

- \$297,238 to the lead agency, Person County Senior Center for mandated services including Congregate and Home Delivered Nutrition, Transportation, In-Home Aide II and III, Home Care, Consumer Directed Services and Operations.
- \$36,737 to Person County Department of Social Services for In-Home Aide services.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Home & Community Care Block Grant Funding for Fiscal Year 2016-2017 as presented.

Home and Community Care Block Grant for Older Adults																		
County Funding Plan																		
County Services Summary																		
Services	A		B		C		D		E		F		G		H		I	
	Access	In-Home	Block Grant Funding	Other	Total	Required Local Match	Net Service Cost	NSIP Subsidy	Total Funding	Projected HCCBG Units	Projected HCCBG Rate	Projected Reimbursement Rate	Projected HCCBG Clients	Projected Total Units				
Transportation	35000				35000													
Congregate Nutrition			40000		40000													
HDM Nutrition			50000		50000													
IHA II (042)			55500		55500													
IHA III (045)			7200		7200													
IHA II (042)			23737		23737													
IHA III (046)			13000		13000													
Operations				82000	82000													
Home Care CDS			300		300													
Home Care CDS			24536		24536													
Home Care CDS			2700		2700													
Total	35000	176975	122000		333975	37108	371082	4366	375447	27512	10.87	10.87	156	27504				



 Signature, Chairman, Board of Commissioners

6/6/16
Date

Home and Community Care Block Grant for Older Adults

County Funding Plan

Provider Services Summary

NAME AND ADDRESS
 COMMUNITY SERVICE PROVIDER
 Person County DES
 P.O. Box 770
 Roxboro, NC 27573

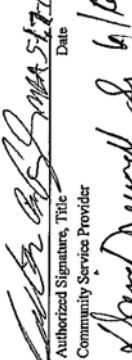
DAAS-732 (Rev. 2/16)
 County PERSON
 July 1, 2016 through June 30, 2017
 REVISION # , DATE : 5/17/16

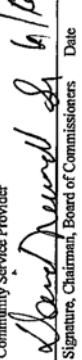
Services	Ser. Delivery (Check One)	Access	Block Grant Funding		Required Local Match	Net* Serv Cost	D	E	F	G	H	I
			In-Home	Other								
In Home Aide Level II	X			23737	2637	26374		26374	1699	15.52	7	1699
In Home Aide Level III	X			13000	1444	14444		14444	931	15.52	1	931
Total				36737	4081	40818	0	40818	2630	15.52	8	2630

*Adult Day Care & Adult Day Health Care Net Service Cost
 ADC ADHC

Daily Care
 Transportation
 Administrative
 Net Ser. Cost Total

Certification of required minimum local match availability.
 Required local match will be expended simultaneously with Block Grant Funding.


 Authorized Signatures, Title
 Community Service Provider
 Date 5/17/16


 Signature, Chairman, Board of Commissioners
 Date 6/16/16

Home and Community Care Block Grant for Older Adults

NAME AND ADDRESS: **COMMUNITY SERVICE PROVIDER**
 Person County Senior Center
 PO Box 764
 Roxboro, NC 27573

DAAS-732 (Rev. 2/16)
 County: _____ PERSON

County Funding Plan

Provider Services Summary

REVISION # _____, DATE: _____

Services	Ser. Delivery (Check One)		Block Grant Funding		A	B	C	D	E	F	G	H	I
	Direct	Purch.	In-Home	Other									
Transportation	X		35000				3889	3889	3889	3120	12.466	34	3120
Congregate Nutrition	X			40000		4444	4444		4444	7100	6.2445	60	7100
HDM Nutrition	X			50000		5556	5556	4365	5921	7748	7.7336	42	7740
IHA II (042)	X			55500		6167	6167		6167	4123	14.956	8	4123
IHA II (045)	X			7200		800	8000		8000	535	14.956	1	535
Operations	X			82000		9111	9111		9111				
Home Care CDS 500	X			300		33	333		333				
Home Care CDS 501	X			24538		2726	27264		27264	2256	10.87	3	2256
Home Care CDS 503	X			2700		300	3000		3000				
						0	0		0				
						0	0		0				
						0	0		0				
						0	0		0				
						0	0		0				
						0	0		0				
Total			35000	140238	297238	33026	330264	4365	334629	24882		148	24874

*Adult Day Care & Adult Day Health Care Net Service Cost

ADC _____ ADHC _____

Daily Care _____
 Transportation _____
 Administrative _____
 Net Ser. Cost Total _____

Certification of required minimum local match availability.
 Required local match will be expended simultaneously with Block Grant Funding.

Signature: *Angela Williams* Date: *5/26/16*
 Title: *County Finance Officer*

Signature: *Margaret J. Hoops* Date: *5/23/16*
 Title: *Community Service Provider*

Signature: *Alfred Newell, Sr.* Date: *6/6/14*
 Title: *Chairman, Board of Commissioners*

LEASE BETWEEN PIEDMONT COMMUNITY COLLEGE AND PERSON COUNTY GOVERNMENT FOR THE WORKFORCE DEVELOPMENT CENTER SPACE:

County Manager, Heidi York stated at the May 2, 2016 Board meeting, staff was directed to develop a lease agreement between the County and Piedmont Community College (PCC) for the Workforce Development Center, located at the Huck Sansbury Complex. Ms. York presented a proposed lease to formalize PCC's use of the space for workforce development training needs as well as authorizes PCC to sublease and collect rental fees for the space to other workforce development entities. Ms. York noted the proposed lease was for a five year period 2016-2021 with a termination clause by either party with a 90-day notice.

Vice Chairman Kendrick noted his opposition to PCC receiving \$250 per month rental fees because it is a county facility paid for by the taxpayers of Person County.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to accept the Lease Agreement between Piedmont Community College and Person County Government with one change that the \$250 per month rent collected be given to the Person County's General Fund.

June 6, 2016

LEASE AGREEMENT
Between
Piedmont Community College and Person County Government

Piedmont Community College, hereinafter referred to as PCC, and Person County Government, hereinafter referred to as the County, enter into this Lease to formalize an agreement for the use of the Workforce Development Center Building. This building, located at 303 S. Morgan Street, on the Huck Sansbury campus, is owned by the County. The use of this building is granted to PCC as set out below, beginning June 6, 2016 for a term of five years. Either party may terminate this agreement prior to June 6, 2021 with a written 90 day notice delivered to the County Manager or Community College President as appropriate.

I. The County agrees:

- A. To allow PCC to occupy the aforementioned building on the Huck Sansbury campus for the purpose of serving the community with workforce development needs.
- B. To maintain the exterior of the Workforce Development Center building including lawn care.
- C. To maintain the structural integrity of the Workforce Development Center building including roof repairs/replacement.
- D. To maintain property and liability insurance on the Workforce Development Center building.
- E. To be responsible for replacement or repairs of the heating and cooling system.
- F. To be responsible for the County owned sewer lines, to the point that they enter the building.
- G. To provide and fund utility services including internet.
- H. To be responsible for and maintain current outside lighting.
- I. To be responsible for maintenance of the parking lots and sidewalks.
- J. To allow PCC "pursuant to North Carolina law" to sublease this space to other entities that further extend the activities and services of providing workforce development to the citizens of Person County.
- K. If PCC charges the sub-tenant for use of space, the amount shall be \$250 per month for each office space utilized and shall be paid to Person County. Rent will be charged for all for-profit entities.

II. PCC agrees:

- A. That any planned up-fits/renovations must be approved by Person County's General Services Director. Any permanent fixtures or renovations that are made to the Workforce Development Center building shall become the property of the County at the time of dissolution of this agreement.
- B. To maintain the interior of the Workforce Development Center building including cleaning, maintenance, and minor electrical and plumbing repairs.
- C. To be responsible for all exterior glass damage/breakage.

June 6, 2016

- D. To install and maintain all telephone, computer and security systems needed by PCC, clients, and other tenants.
- E. Pursuant to existing Person County policy, PCC will maintain property damage insurance on the contents of the building and liability insurance coverage for injury to PCC employees and/or injury to third parties or damage to property of third parties that occur in relation to the Workforce Development Center building including the parking lot.

III. Attest:

IN WITNESS WHEREOF, the parties have hereunto set their hand and affixed their seals the day and year first written above.

Frank York 6/8/16
 Person County Manager Date

 PCC President Date

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

 Person County Finance Director Date

 VP, Admin Services, PCC Date

"This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act."

By: *Amy Wehrenberg* 6/8/16
 Amy Wehrenberg
 Finance Officer, Person County

FARMLAND PRESERVATION PLAN:

Cooperative Extension Director, Paul Westfall presented the Farmland Preservation Plan to the Board for approval. In FY2015, the Board approved a grant request to apply for funding to create a Farmland Preservation Plan (FPP). The State awarded Person County \$14,000 to create the plan (an additional \$2,000 was provided by the County and community groups provided another \$4,000). A stakeholder group was appointed to oversee the development of the plan. Mr. Westfall stated since its first meeting, the FPP stakeholder group has focused on the economic impact of agriculture in Person County. The plan presented to the Board reflected that focus and suggested ways to continue to grow the agricultural economy in the county.

According to 2012 Census of Agriculture, there were 395 farms encompassing 92,521 acres in Person County. Cash receipts to farms exceeded \$41M and, according to the Department of Agricultural and Resource Economics at NC State University, the calculated value-added impact of agriculture and forestry on the Person County economy was \$90.7M. That report also showed that Person County agriculture and agribusiness accounted for 11.2% of employment (848 hired workers) with a \$6.5M payroll in the county. With more than three million potential customers within a 2-hour drive, Person County is positioned to be a major agricultural destination and supplier of agricultural commodities. Mr. Westfall noted challenges to ag economic development include start-up costs, competing land uses, labor availability and costs, changing markets, and farm transition. Mr. Westfall stated the data for the FPP was collected through interviews and survey from over 200 farmers, foresters, agribusiness owners/operators, and agriculture related individuals in the county. Based on the collected data and input from the stakeholder group, the following list details top priorities for promoting agricultural economic development:

1. Incorporate the FPP Action Plan into the regular work of the Person County Agricultural Advisory Board,
2. Hire a full-time Ag Economic Development Officer through grant funds,
3. Present the “state of Person County Agriculture” report to the Board on an annual basis,
4. Offer an annual farm transition workshop, labor issues forum, networking event for existing farmers,
5. Work with Piedmont Community College to offer classes such as a sustainable ag, crop diversification, and farm equipment repair for new farmers,
6. Plan for expansion of agribusiness and agritourism using planning tools,
7. Develop a funding mechanism for new ag business ventures,
8. Invest in ag infrastructure, such as a refrigeration facility, value-added processing facility, or a large equipment co-op, and
9. Launch a Person County Foods marketing campaign.

A **motion** was made by Commissioner Jeffers and **carried 5-0** to approve the Farmland Preservation Plan as presented.

June 6, 2016

CHAIRMAN'S REPORT:

Chairman Newell had no report.

MANAGER'S REPORT:

County Manager, Heidi York reported the Board's next scheduled budget work session would be held on June 7, 2016 at 9:00am.

Ms. York reported a budget transfer in the amount of \$4,452 from General Services to Planning & Zoning to remedy a chronic violator of the County's ordinance whereby the County would purchase and install a fence to properly screen the nuisance; the property owner has agreed to reimburse the county on a payment schedule prior to a lien being enforced.

COMMISSIONER REPORT/COMMENTS:

Commissioner Jeffers had no report.

Commissioner Clayton commented that Congressman Mark Walker presented the Distinguished Service Cross to the family of World War I veteran Jessie Lunsford at the Person County Museum.

Commissioner Puryear commented that on June 11, 2016 S. P. Gentry's Store would be recognized for its 100th anniversary in business from 12:00noon to 4:00pm.

Vice Chairman Kendrick had no report.

CLOSED SESSION #1

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 8:03pm with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Summer Intern, Ellis Johnson and Economic Development Director, Stuart Gilbert.

Chairman Newell called the Closed Session to order at 8:07pm.

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to return to open session at 8:21pm.

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Vice Chairman Kendrick stated that he, Chairman Newell and County Manager, Heidi York met with Jason Simmons, an Intergovernmental Affairs representative for Person County on behalf of Governor McCrory, whereby the group discussed topics including the Falls Watershed rules, coal ash, and economic development. Vice Chairman Kendrick noted Mr. Simmons had set up a meeting with the Secretary of the Division of Environmental Quality for June 16, 2016 at 10:00am in Raleigh and he invited the other board members to consider attending.

RECESS:

A **motion** was made by Vice Chairman Kendrick and **carried 5-0** to recess the meeting at 8:28pm until June 7, 2016 at 9:00am.

Brenda B. Reaves
Clerk to the Board

David Newell, Sr.
Chairman

June 6, 2016