

PERSON COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

OCTOBER 20, 2014
OTHERS PRESENT

Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Frances P. Blalock
David Newell, Sr.

Heidi York, County Manager

Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, October 20, 2014 at 9:00 am in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Blalock and **carried 5-0** to approve the agenda.

PUBLIC HEARING:

PROPOSED FISCAL YEAR 2015 RURAL OPERATING ASSISTANCE PROGRAM APPLICATION TO BE SUBMITTED TO THE NC DEPARTMENT OF TRANSPORTATION:

A **motion** was made by Commissioner Puryear and **carried 5-0** to open the duly advertised public hearing for the proposed Fiscal Year 2015 Rural Operating Assistance Program Application to be submitted to the NC Department of Transportation.

Person Area Transportation Manager, Kathy Adcock requested Board approval to submit Person County's Fiscal Year 2015 Rural Operating Assistance Program (ROAP) application to the NC Department of Transportation (DOT) requesting anticipated state funding in the amount of \$132,312 for programs to assist with the operation of Person Area Transportation System (PATS) for Fiscal Year 2014-2015. Ms. Adcock stated the programs included in the Rural Operating Assistance Program application are:

1. Elderly & Disabled Transportation Assistance Program (EDTAP) provides operating assistance for the public transportation of elderly and disabled citizens,
2. Employment Transportation Assistance Program (EMPL) provides operating assistance for the public transportation of persons with employment related transportation needs, and
3. Rural General Public Program (RGP) provides operating assistance for the public transportation of persons living in non-urban areas of the county.

Ms. Adcock stated these programs are needed to offer a lower trip rate for approved and pre-scheduled riders. The period of performance for Rural Operating Assistance Program funds is July 1, 2014 through June 30, 2015. The FY2015 ROAP individual program totals are:

PROGRAM	TOTAL
EDTAP	\$55,711
EMPL	\$19,067
RGP	\$57,534
	\$132,312

Ms. Adcock gave a summary of the allocations distributed to other county departments and community service agencies in addition to PATS.

<u>Agency</u>	<u>Allocation</u>
<u>Person Area Transportation</u>	
RGP	\$57,534
EDTAP	\$26,711
EMPL	\$10,000
<u>Person Industries</u>	
EDTAP	\$12,000
EMPL	\$ 4,500
<u>Person County Senior Center</u>	
EDTAP	\$15,000
<u>Person County Social Services</u>	
EMPL	\$ 4,567
<u>Person County Group Homes</u>	
EDTAP	\$ 2,000
TOTAL	\$132,312

The following individual spoke in favor of the proposed Fiscal Year 2015 Rural Operating Assistance Program Application to be submitted to the NC Department of Transportation:

Ms. Tracy Coleman of 255 Whitfield Rogers Road, Roxboro advocated for the services of the Person Area Transportation System (PATS) noting her personal experience of using the transportation services.

There was no one from the public appearing to speak in opposition to the proposed Fiscal Year 2015 Rural Operating Assistance Program Application to be submitted to the NC Department of Transportation.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to close the public hearing for the proposed Fiscal Year 2015 Rural Operating Assistance Program Application to be submitted to the NC Department of Transportation.

CONSIDERATION TO GRANT OR DENY REQUEST RELATED TO THE PROPOSED FISCAL YEAR 2015 RURAL OPERATING ASSISTANCE PROGRAM APPLICATION TO BE SUBMITTED TO THE NC DEPARTMENT OF TRANSPORTATION:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the Fiscal Year 2015 Rural Operating Assistance Program Application to be submitted to the NC Department of Transportation.

**CERTIFIED STATEMENT
FY2015
RURAL OPERATING ASSISTANCE PROGRAM
County of Person**

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2014 to June 30, 2015 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Person North Carolina certify that the following statements are true and accurate:


- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips and services for five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

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- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2015 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT – Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2015 Rural Operating Assistance Program funds:

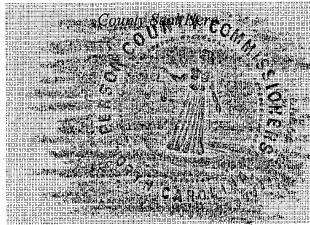
State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	\$55,711	\$55,711
Employment Transportation Assistance Program (EMPL)	\$19,067	\$19,067
Rural General Public Program (RGP)	\$57,534	\$57,534
TOTAL	\$132,312	\$132,312

WITNESS my hand and county seal, this 20th day of Oct., 2014.


Signature of County Manager/Administrator


Heidi York
Printed Name of County Manager/Administrator

State of North Carolina County of




Signature of Board of County Commissioners Chairperson

Jimmy B. Clayton
Printed Name of Chairperson


Signature of County Finance Officer

Amy Wehrenberg
Printed Name of County Finance Officer

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INFORMAL COMMENTS:

The following individual appeared before the Board to make informal comments:

Mr. Kenny Rickman of 3936 Allensville Road, Roxboro spoke to the following points:

- spoke to the Board's Code of Ethics encouraging those campaigning to address the issues concerning Person County,
- stated his support of the healthcare law but not spending \$2B to roll it out noting the Medicare advantage program costs are increasing by 260% increase in 2015,
- stated opposition to the county appropriating over \$744,000 to the Kirby Theatre and advocated turning it over to the private sector,
- told the Board the citizens do not need a tax increase but a tax decrease,
- noted the process to fill a vacancy on the Board should Vice Chairman Jeffers be successful in his bid to the state representative office,
- credited Vice Chairman Jeffers to leading the charge to give all schools' staff a 2% increase in supplemental pay, and
- asked Commissioner Puryear not to seek office on November 4, 2014.

DISCUSSION/ADJUSTMENT/APPROVAL OF CONSENT AGENDA:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to approve the Consent Agenda with the following items:

- A. Approval of Minutes of October 6, 2014
- B. Budget Amendment 9
- C. Consideration of Approval of Late Exemption Applications
- D. Tax Adjustments for September 2014
 - a. September 2014 tax releases
 - b. September 2014 NC Vehicle Tax System pending refunds

NEW BUSINESS:

CONSIDERATION TO CANCEL THE BOARD'S NOVEMBER 3, 2014 REGULAR SCHEDULED MEETING:

Chairman Clayton asked Board members to voice any concerns related to cancelling the Board's November 3, 2014 regular scheduled meeting. Hearing none, a motion was made by Commissioner Blalock and **carried 5-0** to cancel the Board of Commissioners' November 3, 2014 meeting.

CHAIRMAN'S REPORT:

Chairman Clayton requested each commissioner to complete the County Manager Evaluation form provided with direction to submit to the Clerk by November 3, 2014 noting a Closed Session is planned for November 17, 2014 for that intended purpose.

MANAGER'S REPORT:

County Manager, Heidi York reported the following:

- There will be a Ground Breaking Ceremony on October 21, 2014 for the new Veterans Park. The ceremony will take place at 1:00 pm at the Veterans Park site next to the Person County Office Building.
- A joint meeting for Person County Board of Commissioners, Roxboro City Council, and Person County Business Industrial Council to receive the Duke Readiness Program Site Evaluation is scheduled to be held on November 13, 2014 from 12:00 – 1:30 pm in the FEMA room.
- Vice Chairman Ray Jeffers announced at the Board's last meeting that the Fire Chiefs have requested to meet with the Board of Commissioners prior to the Commissioners' annual retreat. The volunteer fire chiefs are available to meet with the Board of Commissioners on December 8, 2014. The location for the meeting is tentatively scheduled for the County Auditorium with a start time for 6:00 pm, 6:30 pm or 7 pm (to be determined).
- The Smart Growth workshops are scheduled to be held on December 2, 2014 at 6:00 pm and on December 3, 2014 from 8:00 am – 3:00 pm. Elected officials are encouraged to attend.

Ms. York requested the Board to calendar the above mentioned meetings and to let her know if there were any conflicts.

COMMISSIONER REPORT/COMMENTS:

Commissioner Newell commended Vice Chairman Jeffers on his success as a dog trainer. Chairman Clayton added that Vice Chairman Jeffers' trained dog is being used for a movie that is being filmed currently in Greensboro.

Commissioner Blalock reported the following:

- She has emailed to the Board member a link to provide comments to the Environmental Protection Agency (EPA) and the U.S. Army Corps of Engineers (Corps) proposed rule defining the scope of waters protected under the Clean Water Act noting the deadline has been extended to November 14, 2014,
- Rebecca Sauter attended the Re-Entry Person meeting noting efforts in surrounding areas to track incarcerated individuals and provide literacy programs; Haywood County's Sheriff is scheduled to speak at the upcoming Rotary meeting on this topic, and
- She will continue advocate for the Re-Entry group to further its goals for Person County as well as protecting Person County's environment after she completes her term on the Board of Commissioners.

Commissioner Puryear requested the Board to take a moment of silence to reflect on the life of a Person County veteran, Mr. S.P. Gentry.

Vice Chairman Jeffers informed the group that Mr. Kevin Leonard, former Deputy Director of the NC Association of County Commissioners will replace Mr. David Thompson, as the Executive Director. Vice Chairman Jeffers stated that Mr. Thompson has accepted a position with the National Association of Counties (NACo) in Washington DC.

CLOSED SESSION #1:

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property at 9:30 am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, Assistant County Manager, Sybil Tate, General Services Director, Ray Foushee, Recreation Director, John Hill and Senior Center Interim Manager, Maynell Harper.

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to return to open session at 9:58 am.

ADJOURNMENT:

A **motion** was made by Commissioner Blalock and **carried 5-0** to adjourn the meeting at 9:58 am.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman

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