

**PERSON COUNTY BOARD OF COMMISSIONERS**  
**MEMBERS PRESENT**

**JUNE 3, 2014**

**OTHERS PRESENT**

Jimmy B. Clayton  
Kyle W. Puryear  
B. Ray Jeffers  
Frances P. Blalock  
David Newell, Sr.

Heidi York, County Manager

Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in recessed session on Tuesday, June 3, 2014 at 2:00 pm in the Commissioners' meeting room in the Person County Office Building for the purpose of a budget work session.

Chairman Clayton called the recessed meeting to order.

County Manager, Heidi York presented the following items for discussion:

- Follow-up Information from May 27<sup>th</sup> Work session Heidi York
- Discussion of Property Tax Revenues Russell Jones
- Changes to the Recommended Budget Chairman Clayton

**FOLLOW-UP INFORMATION FROM MAY 27<sup>TH</sup> WORK SESSION:**

County Manager, Heidi York provided the same memorandum format for follow-up information for the Fiscal Year 2014-2015 budget work session held by the Board on May 27, 2014. Ms. York highlighted the supplemental memo starting with question #11 with the Board of Commissioners.

**11. Roxboro City Fire Dept.– What is the call volume for the Roxboro City Fire Dept.?(Commissioner Blalock)**

<u>FY</u>	<u>City Call Volume</u>	<u>County Call Volume</u>
FY12	1272	689
FY13	1211	706
FY14 (estimated)	1235	735

FY15 Recommended funding for City of Roxboro's Fire Department to provide fire services outside of the city limits is \$373,964 according to the contract. The City is funding them at \$1.7M for FY15.

**12. Vehicle Maintenance Costs – What is the estimated annual vehicle maintenance cost?(Commissioner Newell)**

FY 2012-13: \$250,945

FY 2013-14: \$151,000 (estimated thru June 2014)

As mentioned in the work session, vehicle maintenance costs were unusually high in FY13 due to the hail damage sustained by the County's fleet from the July 2012 hail storm. We are back down below FY11 levels for vehicle maintenance and repair costs. A portion of FY13 and 14's costs are due to amendments that take place during the year when damage occurs to vehicles and we receive insurance proceeds that allow us to increase the vehicle maintenance line item budgets so that they can repair the vehicles using these other sources of revenue. We have seen an overall reduction in our general maintenance costs since the implementation of the fleet replacement program.

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**13. EMS Call Volume (based on calls into 911 for service/transport)**

a. What is the EMS call volume?

FY09	5,452
FY10	5,570
FY11	5,390
FY12	5,073
FY13	4,939
FY14 (estimated)	5,100

b. What is the WASS (basic life support, convalescent transport, bariatric transport) call volume? (these numbers do not represent full call volumes as calls may have been made directly to WASS rather than through 911 or EMS)

FY09	0
FY10	11
FY11	136
FY12	106
FY13	81
FY14 (estimated)	90

**14. Partnership for Children – What are the funding needs for the Imagination Library?**

The Partnership currently has \$77,511.22 available to fund Imagination Library. This will cover approximately 2 years of the program. They just had a successful fundraiser and raised around \$20,000 that is included in the \$77,511 amount. It costs around \$3,000 a month for the program. Their unrestricted private funds are in the ball park of \$149,000.

**15. DSS – How many participants in the work first program?**

For the month of April, there were 53 active Work First Employment Services clients. Checks were released to 28 clients. Participation rate = 28/53 which is 53%. These numbers do not include those families who receive funds in "Child Only Cases" (parent or caretaker is not included in the check). Child Only cases do not have to meet the work requirements.

**DISCUSSION OF PROPERTY TAX REVENUES:**

Tax Administrator, Russell Jones was available to answer questions. Commissioner Puryear requested a further breakdown of the \$3M increase in property tax revenue. Commissioner Puryear was comparing the total property tax revenue 2012-2013 at \$27,092,100 (property levy only) with the adopted budget at \$30,102,000.

Mr. Jones directed the Board to review page 33 of the Recommended Budget noting all the other items that are not included in the current year levy. The \$30M included the levy and all other items, i.e. interests, late listing penalties, dog tags, last year's taxes not collected by the end of the year plus interest, taxes on short term rental vehicles, and DMV revenues. Mr. Jones stated the levy only compares year-to-year to analyze growth.

Commissioner Puryear asked Mr. Jones about the increased revenue from the property revaluation. Mr. Jones responded about \$1.4M increase revenue between FY12-13 and FY13-14 noting the majority of the increase is due to revaluation however, a portion is due to added industry. Mr. Jones stated this year has netted \$400,000 in growth due to GKN and Eaton finishing their projects with a small amount due to new construction.

**CHANGES TO THE RECOMMENDED BUDGET:**

The chart below was used as a running tab as the Board made changes to the Recommended Budget. The items with an amount in green color represent an item taken out of the Recommended Budget and the items with an amount shown in the negative are changes to the Recommended Budget that were added. The chart below represents a balanced budget. In the process of achieving a balance budget as shown in the chart below, staff answered many questions for the Board on individual line items from departmental budgets, i.e., vehicle maintenance, replacement vehicles, insurance, supplies, maintenance, dues, contracted services, utilities, temporary salaries, cell phone stipends, volunteer fire department funding options, the School Board’s budget request, a request made by the Chamber of Commerce, a request made by Judge Galloway for Drug Court, the use of PCBIC funds and other miscellaneous budget inquiries.

<b>Description</b>	<b>Amount</b>
Insurance	<b>-\$30,065.00</b>
Towers	<b>-\$100,000.00</b>
Veterans Park contribution	<b>-\$3,000.00</b>
Drug Court	<b>-\$10,000.00</b>
2% Supp Increase (PCS)	<b>-\$159,970.00</b>
Recycling Grant	<b>\$4,000.00</b>
Mayo vehicle	<b>\$27,000.00</b>
Gov. Body contracted services	<b>\$35,800.00</b>
Kirby Sound Equipment	<b>\$22,685.00</b>
Fence at North Elem.	<b>\$25,000.00</b>
Activity Bus	<b>\$87,800.00</b>
Helena Emergency access	<b>\$40,000.00</b>
PATS Overtime	<b>\$3,591.00</b>
Reclass of S&W Tech	<b>-\$2,506.00</b>
Strategic Plan Funding	<b>\$7,000.00</b>
DSS Reimbursement (Health Insurance)	<b>\$1,868.00</b>
Chamber	<b>-\$3,000.00</b>
Contingency	<b>\$25,000.00</b>
Vehicle Maintenance	<b>\$32,797.00</b>
Schools	<b>-\$4,000.00</b>

A **motion** was made by Vice Chairman Jeffers and **carried 4-1** to direct staff to prepare a Budget Ordinance based on the changes to the Recommended Budget as outlined in the chart above. Commissioner Newell cast the lone dissenting vote. It was the consensus of the Board for staff to prepare a resolution for consideration related to the county appropriation to the schools for a 2% supplemental increase for all schools' staff stating the Board of Commissioners desire that allotment of funding is used for that specific use.

Ms. York stated the adoption of the FY14-15 Budget Ordinance is scheduled at the Board's June 16, 2014 Board meeting. Chairman Clayton asked if the Board could meet on Thursday, June 5, 2014 to adopt the Budget Ordinance. It was the consensus of the Board to meet on June 5, 2014 at 9:00 am.

**RECESS:**

A **motion** was made by Vice Chairman Jeffers and **carried 5-0** to recess the meeting at 4:11 pm until 9:00 am on June 5, 2014.

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Brenda B. Reaves  
Clerk to the Board

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Jimmy B. Clayton  
Chairman

**June 3, 2014**