

PERSON COUNTY BOARD OF COMMISSIONERS

JULY 15, 2013

MEMBERS PRESENT

OTHERS PRESENT

Jimmy B. Clayton
Kyle W. Puryear
B. Ray Jeffers
Frances P. Blalock
David Newell, Sr.

Heidi York, County Manager
C. Ronald Aycock, County Attorney
Brenda B. Reaves, Clerk to the Board

The Board of Commissioners for the County of Person, North Carolina, met in regular session on Monday, July 15, 2013 at 9:00 am in the Commissioners' meeting room in the Person County Office Building.

Chairman Clayton called the meeting to order, led invocation and asked Vice Chairman Jeffers to lead the Pledge of Allegiance.

DISCUSSION/ADJUSTMENT/APPROVAL OF AGENDA:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to approve the agenda.

RESOLUTIONS OF APPRECIATION:

Chairman Clayton read and presented a Resolution of Appreciation to retirees of the Cooperative Extension Program, Betsy Paul and Derek Day.

RESOLUTION OF APPRECIATION

WHEREAS, Betsy Paul has served the people of Person County during her tenure working with the Board of Elections, Planning & Zoning, Economic Development and lastly with the Cooperative Extension Program; and

WHEREAS, Betsy Paul has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services from July 1978 – May 2013; and

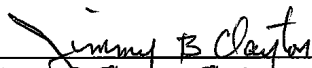
WHEREAS, Betsy Paul has earned the respect and admiration of all who have known her and worked with her throughout her career; and

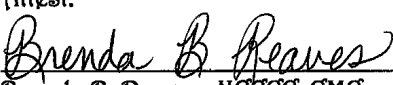
WHEREAS, the County of Person recognizes the many contributions Betsy Paul made to the County and offers her sincere best wishes for her retirement.

NOW, THEREFORE, I, Jimmy B. Clayton, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Betsy Paul for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this the 15th day of July, 2013.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:

Brenda B. Reaves, NCCCC, CMC
Clerk to the Board

July 15, 2013

RESOLUTION OF APPRECIATION

WHEREAS, Derek Day has served the people of Person County during his tenure as Director of the Cooperative Extension Program; and

WHEREAS, Derek Day has served the citizens of Person County with honor, integrity, sincerity and dedication, providing accurate, concise services from February 1988 – May 2013; and

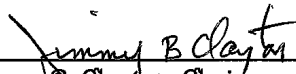
WHEREAS, Derek Day has earned the respect and admiration of all who have known him and worked with him throughout his career; and

WHEREAS, the County of Person recognizes the many contributions Derek Day made to the County and offers his sincere best wishes for his retirement.

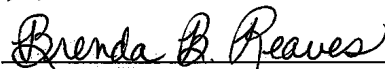
NOW, THEREFORE, I, Jimmy B. Clayton, Chairman of the Person County Board of Commissioners, do hereby extend this Resolution of Appreciation to Derek Day for continually striving to make Roxboro and Person County a better place to live and work.

Adopted this the 15th day of July, 2013.




Jimmy B. Clayton, Chairman
Person County Board of Commissioners

Attest:


Brenda B. Reaves, NCCEC, CMC
Clerk to the Board

July 15, 2013

PUBLIC HEARING:

FINANCIAL GRANT INCENTIVE FOR PROJECT LINE5 ESTIMATED AT \$1,074,290 OVER TEN YEARS:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to open the recessed public hearing.

Economic Development Director, Stuart Gilbert requested the Board continue to recess the public hearing to 7:00 pm on August 5, 2013 per the request of the company representatives of Project Line5. Mr. Gilbert stated the Board would be entering Closed Session later in the meeting to further discuss Project Line5.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to recess the public hearing to 7:00 pm on August 5, 2013 per the request of the company representatives of Project Line5.

PUBLIC HEARING:

REQUEST FOR SPECIAL USE PERMITTING AT SPECIFIC RECREATION, ARTS, AND PARKS FACILITIES AND PERSON COUNTY MUSEUM GROUNDS INCLUDING A SPECIAL USE ALCOHOL PERMIT AND POLICY FOR SPECIFIC COUNTY RECREATION FACILITIES AND AN ORDINANCE REGULATING POSSESSION OR CONSUMPTION OF MALT BEVERAGES OR UNFORTIFIED WINE ON COUNTY PROPERTY:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to open the duly advertised public hearing for a request for special use permitting at specific Recreation, Arts, and Parks facilities and Person County Museum grounds including a special use alcohol permit and policy for specific county recreation facilities and an Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property.

John Hill, Director of the Recreation, Arts and Parks Department reminded the Board the Recreation Advisory Board is requesting consideration for Special Use Permitting of Alcohol Beverages for specific rental facilities and performance venues noting the Recreation Advisory Board voted unanimously to adopt the proposed Special Use Permit/Policy and Revised Person County Ordinance Regulating Possession or Consumption of Malt Beverages or Fortified Wine on County Property. The Recreation Advisory Board is requesting consideration from the Board of Commissioners to adopt the Special Use Alcohol Permit/Policy and the revised Person County Ordinance Regulating Possession or Consumption of Malt Beverages or Fortified Wine on County Property for specific facilities including:

DESIGNATED BOUNDARIES:

1. **Mayo Park Amphitheater** in the concrete seating areas directly in front of the stage, the grass seating area directly in front of the stage in an area 200 feet long by 130 feet wide and in the stage area within 50 feet from the left, right and back of the stage.
2. **Mayo Park Environmental Community Center** within the center and within 50 feet from all sides of the building.
3. **Kirby Cultural Arts Complex** within Gallery front room (main gallery), Community Gallery (Hallway) and main theatre seating area (both upstairs and downstairs).
4. **Person County Museum Grounds** within the museum and no closer than 50 feet from the property line.

Mr. Hill confirmed there had been no changes to the proposed request since the Board's last meeting noting the proposed documents had been reviewed by the County Attorney, Ron Aycock noting the documents mirror other counties and municipalities. Mr. Aycock stated his review resulted in no liability issues for Person County. Commissioner Blalock noted the liability would certainly be placed on the individual or group applying for the special permitting.

Mr. Hill and Vice Chairman Jeffers, commissioner representative on the Recreation Advisory Board, highlighted the benefits of the proposed special permitting noting potential revenue gains from the ability to offer certain county facilities whereby alcoholic beverages could be served. Mr. Hill noted the revised ordinance would allow renters at the environmental education and amphitheater a permit for alcohol use, not for sale. Non-profits would be allowed to obtain an ABC permit that would allow the sale of alcohol at events.

Speaking in favor of the request for special use permitting at specific Recreation, Arts, and Parks facilities and Person County Museum grounds including a special use alcohol permit and policy for specific county recreation facilities and an Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property was Ms. Angie Brown of 5943 Boston Road, Roxboro. Ms. Brown spoke on behalf of the Person County Museum of History Board of Directors noting her support of the proposed special use permitting for museum sponsored events, in particular the ability to serve wine and/or beer at the upcoming museum sponsored, gala event.

Speaking in opposition to the request for special use permitting at specific Recreation, Arts, and Parks facilities and Person County Museum grounds including a special use alcohol permit and policy for specific county recreation facilities and an Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property were:

Mr. Barry Chambers of 166 Hickory Leaf Court, Roxboro and pastor of Mt. Harmony Baptist Church appealed the Board to consider 1) courtesy, 2) caution, and 3) conscience. Mr. Chambers noted there were citizens opposed to the proposed request and they should be able to attend county facilities without the presence of alcohol. Mr. Chambers told the Board alcohol is the number one cause of accidents and for the Board to promote and allow alcohol is not a good example to the youth. Mr. Chambers asked the Board to consider if the additional revenue would be worth one person were injured or killed as a result in changing the ordinance.

Mr. Frank Shotwell of 285 Tonker Drive, Roxboro requested the Board to not pass the proposed ordinance to allow consumption of alcohol on specific county property noting he did not like to attend events where alcohol is served nor did he believe associating recreation and enjoyment with alcoholic beverages is a good idea.

Ms. Faye Boyd of 69 Foxwood Drive, Timberlake stated to repeal the current Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property would only to benefit in raising revenue noting the message to approve such to Person County youth would not be innocent.

Mr. Don Gallimore of 367 Heritage Road, Roxboro asked the Board to keep the influence of alcohol and drugs from youth and to vote down the proposed special use permitting and proposed ordinance.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to close the public hearing for a request for special use permitting at specific Recreation, Arts, and Parks facilities and Person County Museum grounds including a special use alcohol permit and policy for specific county recreation facilities and an Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property.

CONSIDERATION TO GRANT OR DENY REQUEST FOR SPECIAL USE PERMITTING AT SPECIFIC RECREATION, ARTS, AND PARKS FACILITIES AND PERSON COUNTY MUSEUM GROUNDS INCLUDING A SPECIAL USE ALCOHOL PERMIT AND POLICY FOR SPECIFIC COUNTY RECREATION FACILITIES AND AN ORDINANCE REGULATING POSSESSION OR CONSUMPTION OF MALT BEVERAGES OR UNFORTIFIED WINE ON COUNTY PROPERTY:

Vice Chairman Jeffers stated his support of the revised ordinance noting it is not a blanket ordinance for the County with the necessary safeguards in place to monitor. Recreation, Arts and Parks Director, John Hill added County staff and the County Manager have discretion to require law enforcement on each application. Vice Chairman Jeffers noted the requirement for a deputy to be on duty would be based on recommendations from the Sheriff's Office and Roxboro Police Department.

A **motion** was made by Vice Chairman Jeffers, and **died 1-4** to adopt the revised Ordinance Regulating Possession or Consumption of Malt Beverages or Unfortified Wine on County Property including the special use alcohol permit and policy. Chairman Clayton and Commissioners Puryear, Blalock and Newell voted against the motion.

INFORMAL COMMENTS:

There were no comments from the public.

APPROVAL OF MINUTES:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to approve the minutes of June 10, 2013 and June 17, 2013.

TAX ADMINISTRATIVE REPORT:

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the Tax Administrative Report noting the Releases for the months of May and June 2013.

NEW BUSINESS:

ADOPTION OF CORRECTED STORMWATER FEES:

Assistant County Manager, Sybil Tate introduced Keith Readling from Raftelis to present corrected stormwater fees. The stormwater fees provided by the Raftelis consulting firm, which were included in Fiscal Year 2013-2014 Adopted Budget, contained a typo error. The stormwater fees were adopted as follows:

Stormwater Fees	
<u>Outside of Falls Lake Watershed</u>	
Single Family Residential	
< 2 acres	\$6 annual fee
2 to < 10 acres	\$8 annual fee
10 to < 100 acres	\$10 annual fee
>100 acres	\$12 annual fee
Non-single Family Residential	
<2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area
2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area
10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area
>100 acres	\$10 annual fee + \$2 per 4,300 sq ft of impervious area
<u>Inside of Falls Lake Watershed</u>	
Single Family Residential	
< 2 acres	\$12 annual fee
2 to < 10 acres	\$16 annual fee
10 to < 100 acres	\$20 annual fee
>100 acres	\$24 annual fee
Non-single Family Residential	
< 2 acres	\$6 annual fee + \$6 per 4,300 sq ft of impervious area
2 to < 10 acres	\$10 annual fee + \$6 per 4,300 sq ft of impervious area
10 to < 100 acres	\$14 annual fee + \$6 per 4,300 sq ft of impervious area
>100 acres	\$18 annual fee + \$6 per 4,300 sq ft of impervious area

The correct stormwater fees are as follows:

Stormwater Fees	
<u>Outside of Falls Lake Watershed</u>	
Single Family Residential	
< 2 acres	\$6 annual fee
2 to < 10 acres	\$8 annual fee
10 to < 100 acres	\$10 annual fee
100 acres or more	\$12 annual fee
Non-single Family Residential	
<2 acres	\$4 annual fee + \$2 per 4,300 sq ft of impervious area
2 to < 10 acres	\$6 annual fee + \$2 per 4,300 sq ft of impervious area
10 to < 100 acres	\$8 annual fee + \$2 per 4,300 sq ft of impervious area
100 acres or more	\$10 annual fee + \$2 per 4,300 sq ft of impervious area
<u>Inside of Falls Lake Watershed</u>	
Single Family Residential	
< 2 acres	\$16 annual fee
2 to < 10 acres	\$22 annual fee
10 to < 100 acres	\$28 annual fee
100 acres or more	\$34 annual fee
Non-single Family Residential	
< 2 acres	\$8 annual fee + \$8 per 4,300 sq ft of impervious area
2 to < 10 acres	\$14 annual fee + \$8 per 4,300 sq ft of impervious area
10 to < 100 acres	\$20 annual fee + \$8 per 4,300 sq ft of impervious area
100 acres or more	\$26 annual fee + \$8 per 4,300 sq ft of impervious area

A **motion** was made by Vice Chairman Jeffers, and **carried 4-1** to adopt the corrected stormwater fees as presented. Commissioner Puryear cast the lone dissenting vote.

Ms. Tate presented to the Board additional fees for consideration to adopt pertaining to individuals that meet the threshold to implement stormwater remediation to pay the Planning Department as follows:

Stormwater permit fee - \$15

Individuals located inside of the Falls Lake Watershed will pay a \$15 stormwater permit fee. The permit fee pays for Planning Department staff time to review the application.

Residential stormwater construction inspection fee - \$50

Environmental Health trained staff will visit each stormwater Best Management Practices (BMP) to ensure that it has been installed correctly.

Commercial and subdivision stormwater construction inspection fee - \$100

This is the same as the residential stormwater construction inspection fee, but for commercial properties.

Stormwater plan review deposit - \$1,000

Each time a stormwater plan is submitted to the Planning Department, the stormwater administrator/engineer must review the plan to ensure that it contains all of the correct information. The administrator/engineer may review the following items: nutrient calculations, peak runoff calculations, stormwater management calculations, an operation and maintenance manual, easement agreements, etc. The administrator engineer will charge an hourly rate for the plan review and if the total charged amount is less than the \$1,000 deposit, a refund for the difference will be issued.

Chairman Clayton stated his preference that the stormwater plan review deposit should only apply to commercial and institutional and not to individuals.

Ms. Tate clarified the engineer that works on the plans will submit to the Planning Department for the County's review to ensure the criteria is met. Ms. Tate stated Person County is currently contracting through Raftelis for an engineer to review the plans.

Chairman Clayton noted the above proposed fees would not apply to city residents due to the City of Roxboro has its own stormwater guidelines.

Performance Security or Bond

Each local jurisdiction may require submittal of a performance security or bond with surety, cash escrow, letter of credit or other acceptable legal arrangement prior to issuance of a permit in order to ensure that the engineered stormwater controls are (1) installed by the permit holder as required by the approved stormwater management plan, and/or (2) maintained by the owner as required by the operation and maintenance agreement. Ms. Tate asked the Board if it would be their desire for individuals to require a performance security to ensure the County is not liable for the maintenance or construction of the BMP. Ms. Tate noted if it is the desire of the Board to require, which means of performance security or bond is acceptable? Chairman Clayton added the City of Roxboro already requires such.

Ms. Tate suggested getting more information and discussing with the County Attorney, Ron Aycock to ensure compliance.

A **motion** was made by Chairman Clayton, and **carried 4-1** to adopt the stormwater permit fee at \$15, residential stormwater construction inspection fee at \$50, the commercial and subdivision stormwater construction inspection fee at \$100 and the stormwater plan review deposit at \$1,000 to apply only to commercial and institutional, exempting individual plan review. Commissioner Puryear cast the lone dissenting vote.

Ms. Tate announced Person County's information session scheduled for Thursday, July 18, 2013 in the FEMA room will be rescheduled. Ms. Tate confirmed she would issue a press release for the local paper and radio station as well as include stormwater information on the insert in the tax bills.

**HOME & COMMUNITY CARE BLOCK GRANT FISCAL YEAR 2013-2014
FUNDING:**

Person County Senior Center Aging Services Director Kelly Foti appeared before the Board requesting approval of the Home & Community Care Block Grant (HCCBG) funding allocation for Fiscal Year 2013-2014 as recommended by the HCCBG Committee. Ms. Foti explained the original information before the Board outlined a total of \$339,286 noting approximately five percent was cut based on the State House budget and as required by the NC Division of Aging and Adult Services as part of sequestration. Ms. Foti warned that additional budget cuts may be received in the future.

Ms. Foti stated the Person County HCCBG Committee elected funding to proceed based on the historic formula for the Person County Senior Center, Person County Department of Social Services and Generations Adult Day Care per the revised funding plan as follows:

Person County Senior Center with a total of \$289,885 allocated between Congregate & Home Delivered Nutrition, Transportation, In-Home Aide, and Operations; Person County Department of Social Services with a total of \$30,380 allocated for In-Home Aide services; Generations Adult Day Care with a total of \$7,104 allocated for Adult Day Care. Total HCCBG funding for Person County is \$327,369.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to approve the Home and Community Care Block Grant Fiscal Year 2013-2014 funding as presented with the revised funding plan.

REVIEW OF JUNKYARD ORDINANCE:

County Manager, Heidi York reminded the Board of the County's two ordinances that govern abandoned vehicles:

- 1) Ordinance regulating Automobile Graveyards and Junkyards (last amendment dated 1993). Ms. York summarized this ordinance requires junkyard owners to obtain a license and screen two (2) or more vehicles (service stations are allowed four (4) vehicles) using a fence or a wire fence with vegetation from a public road, school, cemetery or housing unit. Ms. York noted this ordinance is enforced by the Planning Department due to the requirement of a license and fee associated.
- 2) Ordinance requiring Motor Vehicles to be screened from public view (last revision dated 2011). Ms. York summarized this ordinance requires a fence or a wire fence in conjunction with vegetation to screen from view three (3) or more unregistered vehicles, which can be seen from a public road, school, cemetery, or housing unit. Ms. York noted this ordinance is enforced by the Sheriff's Office due to the misdemeanor charges associated with violations.

Ms. York confirmed the Planning Department allows for anonymous complaints for both of the above ordinances to which involve an informal investigation of each complaint.

Vice Chairman Jeffers expressed his desire and support for options to place the enforcement to alleviate from the Sheriff's Office.

Ms. York stated the Sheriff has indicated approximately three complaints annually, noting in the past, the court system has dismissed cases regarding violation of these ordinances. Ms. York gave the Board the option to move enforcement to the Planning Department for investigating the complaint, issue a letter of the violation and carry to the Magistrate for the misdemeanor charges.

Sheriff Dewey Jones described the process through its Civil Division whereby an officer receives the complaint, physically visits the site for inspection of a violation, informs the property owner of violation and steps to become compliant prior to charges. Sheriff Jones noted this process has proven results to correct violations. Ms. York added a Planning Department staff member will not yield the same results as law enforcement staff. Chairman Clayton agreed with Ms. York that law enforcement would carry more weight than Planning Department staff in court proceedings and recommended leaving the enforcement with the Sheriff's Office.

Commissioner Blalock asked if the Planning Department staff could be the first step of the process for a citation letter prior to involving law enforcement for misdemeanor charges. Chairman Clayton asked the Board for their desire to have the ordinances revised and brought back to the Board for review. Commissioner Puryear supported keeping the enforcement with the Sheriff's Office noting results are more effective.

Sheriff Jones requested Board consideration for a fine to be imposed for violation noting a civil penalty would greatly help in deterring violations.

County Attorney, Ron Aycock stated law authorizes alternatives for enforcement of county ordinances: 1) misdemeanor offense as is the case with the ordinance, and 2) create a civil penalty for violation of the ordinance to be enforced by either the Planning Department staff or the Sheriff's Office or by both. Mr. Aycock noted should changes be made to the current ordinance, a revision would come back before the Board for adoption.

It was the consensus of the majority of the Board for staff to review options for an ordinance revision to include creating a civil penalty for violation to be enforced by either the Planning Department staff or the Sheriff's Office or by both. The revision is only to impact the enforcement of the ordinance.

TAX COLLECTOR SETTLEMENT:

Tax Administrator, Russell Jones told the Board an annual settlement for taxes for the current fiscal year and all previous years must be made with the governing body of the taxing unit as required by General Statute 105-373(a)(3). Mr. Jones presented the following Tax Collector Settlement report:

2012 Tax Collector Settlement

2012 Tax Base

- Budget tax base for 2012-\$3.990 billion
- Actual tax base for 2012- \$4.076 billion
- Tax base was higher than budget by 2.15%
- Tax base for 2011- \$3.882 billion
- Increase in base was \$194 million

2012 tax year collections

- Budgeted collection rate for 2012– 97.0%
- Actual collection rate for 2012– 97.71%
- Collection rate was over by .71%
- Collections was \$835,138 more than anticipated on current year collections
- Average collection rate for Person County for last 10 years is 97.48%

2012 Tax Year Uncollected Balances

- County 2012 uncollected taxes-all
– \$655,437
- County 2012 uncollected real only-
– \$366,884
- County 2012 uncollected vehicle only-
– \$258,144
- County 2012 uncollected other-
– \$30,409

Collection activities

- Total payments for all years, including City of Roxboro-
– \$32,674,078
- Total payments for all years, Person County-
– \$28,528,458
- Processed 84,605 payments
- 2013 Prepayments were \$ 64,534

Prior year tax collections

- This includes 2002-2011 tax years
- County Unpaid balances on July 1, 2012-
– \$1,171,975
- County Unpaid balances on June 30, 2013-
– \$570,755
- County Collections on Prior Years-
– \$601,220

Forced Collections

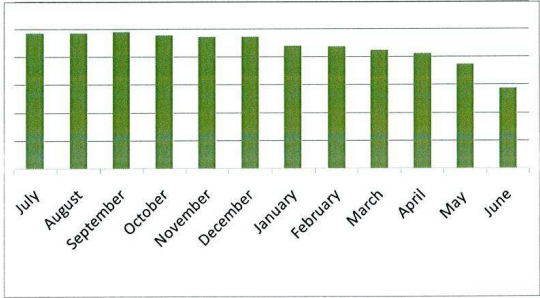
- Attachments- 835 payments
 - \$205,166 County
 - \$ 39,840 City
 - \$245,006 Total
- Garnishments- 4,683 payments
 - \$428,983 County
 - \$ 54,272 City
 - \$483,255 Total

Forced Collections County and City

- Escheats- Also known as NC Cash
 - Approximately \$ 4,000
- Debt Setoff- 733 accounts collected
 - \$98,944 for Tax Office
 - \$36,694 for EMS
 - \$ 4,696 for Health Department
 - \$ 5,078 for Library
 - \$ 75 for Person Industries
 - \$145,488 Total Collected

Current Year RMV

Collection rate for July 2012-97.14%
Collection rate for June 2013-54.57%



Uncollected Balances

- All years uncollected- \$1,226,192
- 15,613 Total bills left uncollected
- Uncollected 11,914 vehicle bills
– \$379,739
- Uncollected 2,759 real estate bills
– \$768,247
- Uncollected 940 other tax bills
– \$78,206

2002-11th Year Taxes

- 2002 Original Levy- \$20,314,408
- Total bills uncollected- 458- \$14,225
- Uncollected Real Estate bills-39- \$ 3,257
- Uncollected Vehicle bills- 392- \$ 9,497
- Uncollected Other bills- 27- \$ 1,471
- .070% Uncollected after 10 years
- or 7/100 of 1%

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to accept the 2012 Tax Collector Settlement report as presented.

ORDER TO COLLECT TAXES:

Tax Administrator, Russell Jones stated as required by General Statute 105-321, the governing board of the taxing unit must issue an order of collection to tax collectors designating the legal authority to collect taxes.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to direct the Tax Collector to collect taxes for 2013 and any delinquent taxes from prior years.



PERSON COUNTY

OFFICE OF THE TAX ADMINISTRATOR

Person County Tax Office
P.O. Box 1116
13 Abbitt St
Roxboro, North Carolina 27573-1116
(336) 597-1721 Fax No. (336) 322-8619

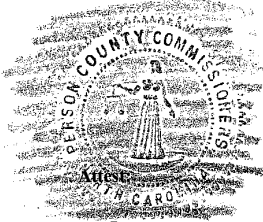
ATTACHMENT II

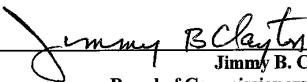
County of Person

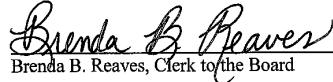
To the Tax Collector of the County of Person:

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of Person County Tax Office and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Person, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 15th day of July, 2013.




Jimmy B. Clayton, Chairman
Board of Commissioners of Person County


Brenda B. Reaves, Clerk to the Board

July 15, 2013

DESIGNATE NCACC VOTING DELEGATE:

Chairman Clayton noted voting credentials for the 2013 NCACC Annual Conference in Guilford County must be submitted by August 9, 2013 in order for Person County’s delegate to participate in the association’s annual election of officers and policy adoption.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to designate Chairman Clayton as Person County’s voting delegate at the 2013 NCACC Annual Conference in Guilford County.



Designation of Voting Delegate to NCACC Annual Conference

I, Jimmy B. Clayton, hereby certify that I am the duly designated voting delegate for Person County at the 106th Annual Conference of the North Carolina Association of County Commissioners to be held in Guilford County, N.C., on August 22-25, 2013.

Signed: *Jimmy B Clayton*
Title: Chairman, Person County Board
of Commissioners

Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year’s dues.”

Please return this form to Sheila Sammons by: **Friday, August 9, 2013:**

NCACC
215 N. Dawson St.
Raleigh, NC 27603
Fax: (919) 733-1065
sheila.sammons@ncacc.org

CDBG MONTHLY REPORTING:

County Manager, Heidi York presented to the Board the CDBG monthly activities report and a Monthly Performance Status Report for June 2013 that is due to be submitted to the Division of Community Assistance.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to accept the monthly report as presented.

BOARDS AND COMMITTEES APPOINTMENTS:

Clerk to the Board, Brenda Reaves presented to the Board citizen applications for consideration for appointment to fill current vacancies.

- Juvenile Crime Prevention Council
2-Year Term:
 - a representative of the Department of Social Services
 - 1) Emily Wilkins requested appointment

A **motion** was made by Commissioner Puryear, and **carried 5-0** to appoint Emily Wilkins as the Department of Social Services representative on the Juvenile Crime Prevention Council for a two-year term.

- an unexpired term to 12/31/13 representing Juvenile Defense Attorney
 - 1) Brent Groce was appointed on June 17, 2013 to fulfill an unexpired term to 12/31/13.

Ms. Reaves requested Board consideration to amend the appointment term for Mr. Groce to encompass a full two-year term instead of the six month term for the fulfillment of the unexpired term.

A **motion** was made by Commissioner Puryear, and **carried 5-0** to amend the appointment term of Brent Groce on the Juvenile Crime Prevention Council for a two-year term.

- Voluntary Agriculture District Board
3-Year Term; (Representatives for Allensville, Roxboro and Olive Hill Townships)
 - 1) Brent Adcock requested reappointment (representing Allensville Township)
 - 2) Arch “Chip” Stone, III requested reappointment (representing Roxboro Township)
 - 3) Bruce Whitfield requested reappointment (representing Olive Hill Township)

A **motion** was made by Commissioner Puryear, and **carried 5-0** to reappoint Brent Adcock, Arch Stone, III and Bruce Whitfield each for a three-year term on the Voluntary Agriculture District Board representing Allensville, Roxboro and Olive Hill Townships respectively.

CHAIRMAN'S REPORT:

Chairman Clayton stated he received complaints of commissioners not attending their assigned committee meetings. Chairman Clayton thanked the County Manager and Assistant County Manager for the budget corrections.

MANAGER'S REPORT:

County Manager, Heidi York introduced Aaron Holland, joint City/County Planning Department Director noting he would be appearing before the Board of Commissioners and Roxboro City Council as well as attend both entities' planning board meetings.

Ms. York stated the Board of Equalization and Review will be meeting this date for its last meeting starting at 1:00 pm.

Ms. York announced Brittany Williams, who was present in the audience observing the Board of Commissioners' meeting, would be participating as Person County's youth delegate at the upcoming NC Association of County Commissioners conference in Guilford County.

COMMISSIONER REPORT/COMMENTS:

Commissioners Newell and Puryear had no report or comments.

Commissioner Blalock reported she attended an Environment meeting in Oxford, met with Reentry to Pathways as well as visited the Hillsborough Sportsplex facilities' staff to gain information to make Person County's Center successful.

Vice Chairman Jeffers conveyed the Volunteer Fire Chiefs appreciation of the increase of the funding allocation in the budget and noted an upcoming radio study will be conducted. Vice Chairman Jeffers requested the County Manager to present to the Board the process to create a youth advisory committee for Person County. Vice Chairman Jeffers announced his recent appointment as Chairman of the NACo Rural Action Caucus.

CLOSED SESSION #1

A **motion** was made by Commissioner Blalock, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(6) for the purpose to discuss personnel at 10:37 am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Register of Deeds, Amanda Garrett.

Chairman Clayton announced a brief break prior to entering Closed Session. Chairman Clayton called the Closed Session to order at 10:46 am.

A **motion** was made by Commissioner Puryear, and **carried 5-0** to return to open session at 11:05 am.

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to reclassify the Register of Deeds pay grade to 77 and issue a special salary adjustment to the mid-point salary at \$65,981 effective July 15, 2013.

CLOSED SESSION #2

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(5) to consider the acquisition or lease of real property at 11:08 am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, Assistant County Manager, Sybil Tate, General Services Director, Ray Foushee, Person Industries Director, Wanda Rogers, Person Industries Assistant Director, Becky Clayton and Summer Intern, Brittany Bennett.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to return to open session at 11:23 am.

CLOSED SESSION #3

A **motion** was made by Vice Chairman Jeffers, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 11:24 am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Economic Development Director, Stuart Gilbert.

A **motion** was made by Commissioner Blalock, and **carried 5-0** to return to open session at 11:39 am.

CLOSED SESSION #4

A **motion** was made by Commissioner Puryear, and **carried 5-0** to enter Closed Session per General Statute 143-318.11(a)(4) for the purpose of discussion of matters relating to the location or expansion of industries or other businesses in the county (economic development) at 11:39 am with the following individuals permitted to attend: County Manager, Heidi York, Clerk to the Board, Brenda Reaves, County Attorney, Ron Aycock, and Economic Development Director, Stuart Gilbert.

A **motion** was made by Commissioner Newell, and **carried 5-0** to return to open session at 11:47 am.

ADJOURNMENT:

A **motion** was made by Commissioner Blalock, and **carried 5-0** to adjourn the meeting at 11:47 am.

Brenda B. Reaves
Clerk to the Board

Jimmy B. Clayton
Chairman